

**WAC 504-35-024 Facility use agreement, insurance, and other conditions.**

(1) No university facilities may be used by individuals or groups unless the facilities, including buildings, equipment, and land, have been reserved and a written facility use agreement is executed by the requestor and the university.

(2) The university may require an individual or organization to make an advance deposit, post a bond and/or obtain insurance to protect the university against cost or other liability as a condition to allowing use of any university facility.

(3) When the university grants permission to an individual or organization to use its facilities it is with the understanding and on the condition that the individual or organization assumes full responsibility for any loss or damage resulting from such use and agrees to hold harmless and indemnify the university against any loss or damage claim arising out of such use.

(4) The university and/or government authorities may specify fire, safety, sanitation, and special regulations for the use or event. It is the responsibility of the user to obey those regulations, as well as to comply with other applicable university policies, procedures, rules, regulations, and state, local, and federal laws.

(5) When the university grants permission to an individual or organization to use its facilities, it is with the understanding and on the condition that the individual or organization is responsible to clean the facility and leave it in its original condition at the conclusion of its use or event. The facility may be subject to inspection by a representative of the university after the event. Reasonable charges may be assessed against the sponsoring organization for the costs of extraordinary cleanup or for the repair of damaged property.

[Statutory Authority: RCW 28B.30.150. WSR 25-07-030, s 504-35-024, filed 3/11/25, effective 4/11/25; WSR 08-24-026, § 504-35-024, filed 11/24/08, effective 12/25/08.]