

WAC 504-35-020 Definitions and powers. (1) "Affiliated entities" or "university affiliates" means those entities (including those entities' officers, agents, and employees acting on behalf of the affiliate) that have formal relationship agreements (e.g., affiliation agreements or operating agreements) with the university. Affiliated entities include, but are not limited to, the university foundation and the university alumni association, the office of the attorney general, and the United States Department of Agriculture—Agricultural Research Service.

(2) "Approving authority" means a university employee or committee with authority to review, approve, or deny individual requests for use of facilities.

(a) Each university campus maintains a list of the approving authorities for those facilities that are most frequently used on a short-term basis by individuals and groups. That list is available on each campus's website and on the WSU system risk management website.

(b) Only university employees with signature authority delegated to them by the university president may sign facility use agreements.

(c) The approving authority for all long-term uses of facilities is the executive vice president for finance and administration, the university president, or designee.

(3) A "ballot proposition" means any measure, initiative, recall, or referendum proposition proposed to be submitted to the voters of the state or of any municipal corporation, political subdivision, or other voting constituency from the time that proposition has been filed with the appropriate election officer of the constituency.

(4) A "candidate forum" means a forum where all registered candidates for a potential elected seat are invited to speak regarding their candidacy and position on issues.

(5) "First amendment activities" include, but are not limited to, informational picketing, petition circulation, the distribution of information leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, protests, meetings to display group feelings or sentiments, and/or other types of constitutionally protected assemblies to share information, perspectives, or viewpoints.

(6) An "issue forum" means a forum where supporters and opponents of a ballot proposition are invited to speak on their positions regarding the ballot proposition.

(7) "Limited public forum areas" means those areas of each campus that the university has chosen to be open as places for expressive activities protected by the first amendment ("first amendment activities"), subject to reasonable time, place, or manner restrictions. The use of limited public forum areas for first amendment activities is governed by chapter 504-33 WAC. The provisions of this chapter govern the use of limited public forum areas for nonfirst amendment activities, such as student sponsored concerts or dances. Limited public forum areas are identified in WAC 504-33-015.

(8) "Long-term use" means the use of a university facility for a period of longer than five consecutive business days in any 30 calendar-day period or the use of a university facility for a period that exceeds 10 days in any 30 calendar-day period.

(9) A "measure" means any question or proposition submitted to voters.

(10) "Nonuniversity group," for the purposes of this policy, means a collection of individuals that is neither a university affili-

ate, a registered student organization, nor a recognized employee group. The term also includes the individual members of these groups when acting on behalf of the group, and individuals who are not currently enrolled students, current university employees, or employees of a university affiliate.

(11) "Registered student organization" means a student group or association that has officially signed up with the university pursuant to WAC 504-28-010.

(12) "Short-term use" means a use of a university facility on a daily or hourly basis, not to exceed five consecutive calendar days, or 10 calendar days in any 30 calendar-day period. Approving authorities may enter agreements authorizing sporadic use of facilities under their control for periods of up to one year, if:

(a) The agreement is signed by a university employee with signature authority;

(b) The agreement uses the template approved by the WSU system office of finance and administration for such agreements; and

(c) The authorized use does not exceed 10 days in any 30 calendar-day period.

(13) "University group," for purposes of this policy, means a registered student organization or a recognized employee group (an employee group created to further professional development of its members or the mission of the university) of the university and also encompasses the individual members of these groups when acting on behalf of the group. The term "also" includes individuals who are currently enrolled students or current employees.

(14) "University facilities" means all buildings and grounds owned or controlled by the university, including all campuses and locations, and the streets, sidewalks, malls, parking lots, and roadways within the boundaries of property owned or controlled by the university.

(15) "Use of facilities" includes, but is not limited to, the holding of any event or forum, the posting of signs, all forms of advertising, commercial solicitation or the conduct of other commercial activities, the distribution of pamphlets or similar written materials, and the charitable solicitation or the conduct of other charitable activities on or using university facilities.

[Statutory Authority: RCW 28B.30.150. WSR 25-07-030, s 504-35-020, filed 3/11/25, effective 4/11/25; WSR 08-24-026, § 504-35-020, filed 11/24/08, effective 12/25/08.]