WAC 388-842-0140 What are the quarterly report requirements? A staffed residential provider or a children's SOLA provider must complete a quarterly report. The quarterly report must:

(1) Be submitted to DDA and sent to the client's parent or legal representative no more than 10 business days after the end of each quarter; and

(2) Include:

(a) A copy of the client's current positive behavior support plan and individual instruction and support plan, including progress charts or graphs;

(b) A document that tracks community inclusion activities and a running balance of funds;

(c) A brief summary of progress toward habilitation goals listed in the individual instruction and support plan;

(d) A summary of target behaviors and any notable observations;

(e) Description of significant incidents;

(f) Total number and type of physical interventions implemented;

(g) Integrated settings modifications being requested, if any;

(h) Any significant changes in the client's condition or prescribed medications;

(i) Summary of school participation; and

(j) Additional resources needed to support the client.

[Statutory Authority: RCW 71A.12.030, 71A.12.380, 71A.12.380(1), and 42 C.F.R. 441.301. WSR 25-15-103, s 388-842-0140, filed 7/17/25, effective 8/17/25.]