

**WAC 381-100-120 Violation report to be submitted by community corrections officer.**

(1) For community custody board offenders who are being held in total confinement prior to a hearing, the community corrections officer shall cause the offender to be personally served a violation report within five working days after receipt of written notice of probable cause from the board.

(2) For community custody board offenders who are not being held in total confinement prior to the hearing, the community corrections officer shall cause the offender to be personally served a violation report within ten working days after receipt of written notice of probable cause from the board.

(3) The violation report shall be submitted to the board and the attorney general within two business days from the date of service of the notice of violations on the offender.

(4) The violation report may be submitted electronically.

(5) The violation report shall contain the following:

(a) The specific conditions alleged to have been violated;

(b) A summary of facts supporting the allegations;

(c) Any mitigating information;

(d) The evidence relating to the violations to be introduced at the hearing; and

(e) A preliminary recommendation for disposition.

(6) The violation report should include a list of witnesses whom the community custody officer may wish to have called for testimony.

[Statutory Authority: RCW 34.05.220 (1)(b). WSR 09-08-109, § 381-100-120, filed 3/31/09, effective 5/1/09.]