

**WAC 357-25-020 What are the administrative responsibilities of the director's office?** In accordance with state and federal laws, the director's office:

(1) Establishes guidelines to assist in developing and implementing affirmative action plans;

(2) Provides the essential data for determining availability of affected groups;

(3) Reviews and approves the technical aspect of affirmative action plans and updates;

(4) Reviews the progress of employers in meeting goals and addressing problems identified in affirmative action plans and programs; and

(5) Reviews statewide employment trends for general government such as appointment, promotion, transfer, terminations, and formal disciplinary actions for adverse impact, as necessary.

[Statutory Authority: Chapter 41.06 RCW. WSR 11-23-054, § 357-25-020, filed 11/10/11, effective 12/13/11; WSR 05-01-197, § 357-25-020, filed 12/21/04, effective 7/1/05.]