

WAC 314-05-025 Application process for a special occasion license. (1) Special occasion applications should:

(a) Be submitted at least 45 days prior to an event where no minors will attend;

(b) Be submitted with an application addendum at least 60 days prior to an event where the applicant requests minors in attendance and for events for civic campus and fan zones pursuant to WAC 314-03-211 and 314-03-212; or

(c) Applications submitted less than the required 45 or 60 days prior to the event might not be approved.

(2) Special occasion applications must include:

(a) Documentation verifying that the organization is a registered nonprofit with the Washington secretary of state or with the Internal Revenue Service;

(b) The name of any winery that will be taking orders at the event and accepting payment for wine of its own production to be delivered at a later date; and

(c) Any additional relevant information requested by the board.

(3) Consistent with RCW 66.24.010(8), the board must send a notice to the local authority for each application received, unless the local authority has received authorization for civic campus or fan zone events pursuant to WAC 314-03-211 or 314-03-212. The local authority has 20 days to respond or request an extension for good cause.

(4) The board may conduct a criminal history check on the organization's officers and/or managers.

(5)(a) Special occasion licenses may be denied for reasons including, but not limited to, those outlined in chapter 314-07 WAC. Denials are subject to the provisions of the Administrative Procedure Act, chapter 34.05 RCW.

(b) At the board's discretion, repeat violations at events on civic campuses and fan zones pursuant to WAC 314-03-211 and 314-03-212 within a two-year period can be cause for denial of a license under this rule, or participation in future events.

[Statutory Authority: RCW 66.08.030, 66.24.380, 66.24.690, 66.24.710, 66.24.800, 66.24.810, 66.24.820, 66.44.100, 66.98.070, 2025 c 361, and 2025 c 343. WSR 26-02-076, s 314-05-025, filed 1/7/26, effective 2/7/26. Statutory Authority: RCW 66.08.030. WSR 20-20-038, § 314-05-025, filed 9/30/20, effective 10/31/20; WSR 16-01-102, § 314-05-025, filed 12/16/15, effective 1/16/16; WSR 11-23-046, § 314-05-025, filed 11/9/11, effective 12/10/11. Statutory Authority: RCW 66.08.030, 66.24.375, 66.24.380, 66.28.010. WSR 04-22-078, § 314-05-025, filed 11/2/04, effective 12/3/04.]