WAC 314-03-213 Joint operating plan. (1) Definition:

"Alcohol service area" means an area in which liquor may be sold, served, and consumed as authorized under Title 66 RCW and rules of the board.

(2)(a) Consistent with WAC 314-03-211, civic campus authorization, a joint operating plan must be submitted to the board by all participating licensees. The joint operating plan must contain all the elements required in this rule. A campus operator, designated contact, or primary licensee may submit the joint operating plan and site map clearly identifying alcohol service areas on the behalf of all participating licensees.

(b) Consistent with WAC 314-03-212, fan zone authorization, a joint operating plan must be submitted to the board by all participating licensees. The joint operating plan must contain all the elements required in this rule. A designated contact or primary licensee may submit the joint operating plan and site map clearly identifying alcohol service areas on the behalf of all participating licensees.

(3) The joint operating plan must be submitted in the following format:

(a) Electronically; and

(b) At least 60 days in advance of the event.

(4) Consistent with RCW 66.24.800 (2)(b)(v), the joint operating plan must contain the following:

(a) How the licensees will prevent the sale and service of alcohol to persons under 21 years of age;

(b) How the licensees will prevent the sale and service of alcohol to persons who appear to be intoxicated;

(c) The ratio of alcohol service staff to the anticipated number of attendees;

(d) The ratio of security staff to the anticipated number of attendees;

(e) Training provided to staff who serve, regulate, or supervise the service of alcohol including that MAST training, consistent with chapter 314-17 WAC, is required for all such staff;

(f) The licensees' policy on the number of alcoholic beverages that will be served to an individual patron per transaction not to exceed a maximum of two alcoholic beverages allowed to be sold or served to an individual patron during one transaction;

(g) Explanation of the alcoholic beverage containers that will be used to ensure they are significantly different from containers used for nonalcoholic beverages;

(h) Barriers or demarcations to be used for an alcohol service area or event perimeter;

(i) Explanation of how licensees will prevent the removal of alcohol in an open container from the alcohol service area or event perimeter, consistent with WAC 314-11-065; and

(j) How licensees will maintain separate storage of products and separate financial records. If licensees share any point of sale system, they must show how they will independently maintain complete documentation and records for the shared point of sale system showing clear separation as to what sales items and categories belong to each respective licensee.

(5) The joint operating plan must also include a map of the alcohol service area. At a minimum, the map shall include a north arrow indicator and identify the following:

(a) Locations where alcohol will be sold or served;

(b) Barriers or permanent fence-free demarcations;

(c) Any sloped areas, if applicable;
(d) Entrances and exits; and
(e) Public streets adjacent to the alcohol service area.

[Statutory Authority: RCW 66.08.030, 66.24.380, 66.24.690, 66.24.710, 66.24.800, 66.24.810, 66.24.820, 66.44.100, 66.98.070, 2025 c 361, and 2025 c 343. WSR 26-02-076, s 314-03-213, filed 1/7/26, effective 2/7/26.]