

WAC 246-924-030 Employment and supervision of ancillary clinical staff.

(1) Qualifications of the supervisor: The supervisor shall be licensed in Washington state for the practice of psychology and have adequate training, knowledge, and skill to evaluate the competence of the work of the ancillary staff. The supervisor may not be employed by the ancillary staff.

(2) Qualifications of the ancillary staff: The staff person must have the background, training, and experience that is appropriate to the functions performed. The supervisor is responsible for determining the adequacy of the qualifications of the staff person and the designation of their title.

(3) Responsibilities of the supervisor: The supervisor accepts full legal and professional responsibility for all services that may be rendered by the ancillary staff. To this end, the supervisor shall have sufficient knowledge of all clients, including in-person contact when necessary, in order to plan and assure the delivery of effective services. The supervisor is responsible for assuring that appropriate supervision is available or present at all times. The supervisor is responsible for assuring that ancillary staff are informed of and adhere to requirements of confidentiality. The supervisor shall assure that the staff person providing services is appropriately covered by professional liability insurance and adheres to accepted business practices.

(4) Conduct of supervision: It is recognized that variability in preparation for duties to be assumed will require individually tailored supervision. In the case of ancillary staff providing psychological services, a detailed job description shall be developed and a contract for supervision prepared.

(5) Conduct of services that may be provided by ancillary staff: Procedures to be carried out by the ancillary staff shall be planned in consultation with the supervisor. Clients of the ancillary staff shall be informed as to their status and shall be given specific information as to their qualifications and functions. Clients shall be informed of the identity of the supervisor. They shall be informed that they might meet with the supervisor at their own request, the ancillary staff person's or the supervisor's request. Written reports and communications shall be countersigned by the supervisor.

[Statutory Authority: Chapter 18.83 RCW, RCW 18.83.050, 18.130.800, 2023 c 425, and 2024 c 371. WSR 25-15-068, s 246-924-030, filed 7/14/25, effective 8/14/25. Statutory Authority: RCW 18.83.050. WSR 91-04-020 (Order 117B), recodified as § 246-924-030, filed 1/28/91, effective 2/28/91. Statutory Authority: RCW 18.83.050(5). WSR 86-04-087 (Order PL 578), § 308-122-060, filed 2/5/86.]