

**WAC 230-17-005 Issuing notice of administrative charges.** The director or director's designee issues a notice of administrative charges. We serve the applicant, licensee, or permittee with the notice. The notice must include:

- (1) A short and plain statement of the matters the agency asserts; and
- (2) A request for hearing form; and
- (3) A form to request an interpreter at the hearing for persons with limited English skills or hearing impairment; and
- (4) The maximum penalty.

[Statutory Authority: RCW 9.46.070. WSR 07-21-156 (Order 615), § 230-17-005, filed 10/24/07, effective 1/1/08.]