

**WAC 132T-175-130 Records index. (1) Index.**

The district will make available an index which provides identifying information as to records maintained in accordance with its records retention schedule. These include, but are not limited to, the following:

- (a) Board of trustees minutes and reports;
  - (b) Financial records and budgets;
  - (c) Staff manuals and instructions to staff that affect a member of the public;
  - (d) Strategic plan;
  - (e) Facility master plans;
  - (f) Policies and procedures;
  - (g) Accreditation reports, self-studies, and related correspondence;
  - (h) Integrated post-secondary education data system (IPEDS) data;
  - (i) Cost of attendance; and
  - (j) Clery Act compliance.
- (2) **Availability.**

The index and related records retention schedule will be available under the same rules as applied to public records.

[Statutory Authority: RCW 28B.50.14 [28B.50.140] and chapter 42.56 RCW. WSR 19-09-021, § 132T-175-130, filed 4/9/19, effective 5/10/19; Order 73-7, § 132T-175-130, filed 3/23/73.]