

**WAC 106-116-514 Election to forfeit or contest.** The notice of infraction issued pursuant to WAC 106-116-513 of these regulations shall inform the alleged violator that he/she may elect either to forfeit the monetary penalty to the infraction(s) charged or to contest the matter(s).

(1) If the alleged violator chooses to forfeit the penalty, he/she may do so by paying the appropriate amount to the cashier's office, Barge Hall. Payment will be in cash, check, certified check, credit or debit card, or by money order. Such payment may also be made by mail (other than cash payment). Such forfeiture shall constitute a waiver of a right to a hearing.

(2) If the alleged violator chooses to contest, he/she may do so by contacting parking services, where parking infraction appeal forms are available upon request or you may obtain an appeal form or complete an appeal form on the parking web site, <http://www.cwu.edu/~parking/appealprocess.html>. The completed form stating the reasons for challenging the validity of the assessed obligation must be filed in the parking office within fifteen days of the date of the infraction notice. The appeal must be reviewed by the university parking appeal board. The parking appeal board will render a decision in good faith.

(3) A person charged with a parking infraction who deems himself or herself aggrieved by the final decision of the university parking appeal board may, within ten days after written notice of the final decision, appeal by filing a written notice thereof with the public safety and police services department. Documents relating to the appeal shall immediately be forwarded to the lower Kittitas County district court which shall have jurisdiction over such offense and such appeal shall be heard de novo.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). WSR 07-04-093, § 106-116-514, filed 2/6/07, effective 3/9/07; WSR 02-18-077, § 106-116-514, filed 8/30/02, effective 9/30/02; WSR 98-23-022, § 106-116-514, filed 11/9/98, effective 12/10/98. Statutory Authority: RCW 28B.10.528, 28B.10.560 and 28B.35.120. WSR 94-10-049 (Order CWU AO 72), § 106-116-514, filed 5/2/94, effective 6/2/94. Statutory Authority: RCW 28B.19.050 and 28B.40.120. WSR 90-01-006, § 106-116-514, filed 12/7/89, effective 1/7/90. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). WSR 86-23-007 (Order 59), § 106-116-514, filed 11/7/86. Statutory Authority: RCW 28B.35.120(11). WSR 83-13-034 (Order 53), § 106-116-514, filed 6/9/83, effective 7/24/83. Statutory Authority: RCW 28B.19.050 and 28B.35.120. WSR 81-22-051 (Order 47), § 106-116-514, filed 11/3/81; WSR 81-08-010 (Order 46), § 106-116-514, filed 3/23/81. Statutory Authority: RCW 28B.19.050 and 28B.40.120. WSR 78-02-023 (Order 37), § 106-116-514, filed 1/13/78; Order 19, § 106-116-514, filed 8/22/74; Order 16, § 106-116-514, filed 10/19/73; Order 15, § 106-116-514, filed 8/17/73.]