- WAC 296-304-20025 Documentation. (1) Documents issued respecting a certification function by an accredited person must be on forms approved for such use by the director and must so state.
- (2) Such documents must be issued by the accredited person to the owners of affected equipment, attesting to satisfactory compliance with applicable requirements. The forms used must contain the following information:
 - (a) Unit proof tests where required—
- (i) Identification of crane or derrick including manufacturer, model number, serial number, and ownership.
- (ii) Basis for assignment of safe working load ratings, with the ratings assigned (i.e., whether based on manufacturer's ratings, whether for any specific service, etc.).
- (iii) Proof test details noting radii and proof loads, how applied, and, where applicable, direction relative to mounting.
- (iv) A statement that the test and associated examination were conducted and all applicable requirements of this section are met.
- (v) Any necessary remarks or supplementary data, including limitations imposed and the reason therefor.
- (vi) Name of accredited person and identification of authorized representative actually conducting test and/or examination.
- (vii) Authorized signature of accredited person, date and place of test and/or examination.
 - (b) Annual examination of cranes or derricks—
- (i) Information specified in WAC 296-304-20025 (2)(a)(i), (v), (vi) and (vii).
- (ii) A statement that the required examination has been carried out and that, in the opinion of the accredited person or his authorized representative, the equipment has been found in compliance in all applicable respects with the requirements of this section.
- (c) Annual examination of bulk cargo loadings or discharging spouts or suckers—
 - (i) Specific identification of equipment.
- (ii) A statement that examination has been completed and that, in the opinion of the accredited person or his authorized representative, the equipment meets the criteria of WAC 296-304-20023(1).
- (iii) Information specified in WAC 296-304-20025 (2)(a)(i), (v), (vi) and (vii).
- (3) Certificates relating to wire rope, whether tested by or under the supervision of the accredited person or by its manufacturer and whether or not issued on the basis of the manufacturer's certificates, must follow the general format of a wire rope test form approved by the director.
- (4) Accredited persons must advise owners of affected equipment of the necessity for maintaining required documentation or acceptable copies thereof available for inspection at or near the worksite of the equipment involved.
- (a) Where initial and periodic tests as well as annual examinations are required, documentation available for inspection must include the latest unit test certificate and any subsequent annual examination certificates, together with wire rope test certificates relating to any replacements since the last unit test or annual examination
- (b) Where only annual examination is required, documentation available for inspection must include the latest annual examination

certificate and wire rope test certificates relating to any wire replaced since the last annual examination.

- (c) In the event that heat treatment of any loose gear is recommended by its manufacturer, the latest heat treatment certificate, attesting to compliance with the manufacturer's specifications, must be part of the available documentation.
- (5) No certification must be issued until any deficiencies considered by the accredited person to constitute a currently unsatisfactory condition have been corrected. Replacement parts shall be of equal or better quality as original equipment and suitable for the purpose. In the event deficiencies remain uncorrected and no certification therefore is issued, the accredited person must inform of the circumstances the nearest district office of the department of labor and industries.

[Statutory Authority: RCW 49.17.010, 49.17.040, 49.17.050, and 49.17.060. WSR 17-18-075, \$ 296-304-20025, filed 9/5/17, effective 10/6/17; Order 74-25, \$ 296-304-20025, filed 5/7/74.]