

WAC 308-12-260 What activities qualify as professional development? (1) You are responsible to seek out qualifying activities that can be demonstrated to the board as relevant to professional development.

(a) Activities are not preapproved by the board.

(b) Activities must be relevant to the practice of architecture and may include technical, ethical or managerial content.

(i) At least sixteen PDH must address public health, safety and welfare.

(ii) All activities must have a clear purpose and objective that will maintain, improve or expand skills and knowledge relevant to the practice of architecture.

(2) The board is the final authority with respect to claimed qualifying activities and the respective PDH credit.

(3) The qualifying activity becomes eligible for credit upon completion of the given activity.

(4) Examples of qualifying activities:

Sample Activities (one PDH is equal to no less than fifty minutes of activity)	Maximum Per Renewal Cycle
One hour of preparation and subsequent presentation per subject of a professional development program at seminars, professional/technical meetings, conventions or conferences. This credit does not apply to full-time faculty.	16 PDH
For publication or presentation of an authored technical paper or article.	8 PDH
For publication or presentation of an authored book.	8 PDH
Serving as an elected officer or appointed member for one of the following: <ul style="list-style-type: none"> • A committee in a professional society or organization; • A professional board or commission; • A regulatory board for the practice of architecture. Up to four PDH shall be earned upon the completion of each year of service per organization.	8 PDH
Professional examination grading or writing: Serving as an exam grader or on a committee writing exam materials for a professional licensure examination.	8 PDH
One hour of attendance at meetings or hearings of the board. This credit does not apply to existing board members or to parties or witnesses in hearings before the board.	8 PDH
One hour of work, outside normal duties of employment that involves participation in other recognized professional activities.	4 PDH
One hour of self-study relevant to the practice of architecture.	8 PDH
One hour of participation in organized courses relevant to the practice of architecture, including those provided by your employer, trade organizations, technical or professional societies, or the board.	No limit
One hour of attendance at professional or technical society meetings with an informational program.	8 PDH
Pro bono service that has a clear purpose and objective and maintains, improves, or expands the professional knowledge or skill of the registrant. Four hours of service is equal to one PDH.	8 PDH
One hour of participation in an activity involving substantial and organized peer interaction, excluding time spent during regular employment.	8 PDH

(5) The following activities do not qualify as professional development:

(a) Activities that were conditions of a board order;

(b) Attendance or testimony at legislative hearings, at city or county council meetings/hearings, or at civil or criminal trials;

(c) Time spent fund-raising for scholarships or other society purposes or lobbying for legislation;

(d) Attendance at gatherings that are primarily social in nature;

(e) Membership and/or attendance in service club meetings.

[Statutory Authority: RCW 18.08.340 and 43.24.086. WSR 11-11-019, § 308-12-260, filed 5/9/11, effective 7/1/11.]