

**Chapter 132H-122 WAC  
STUDENT FINANCIAL DEBTS**

Last Update: 1/19/23

**WAC**

132H-122-010	Statement of policy.
132H-122-020	Student financial debt procedures.
132H-122-030	Debt dispute and appeal.

**WAC 132H-122-010 Statement of policy.** (1) Bellevue College expects students who owe a debt for services, tuition and fees, housing, financial aid, fines, and other fees to pay the amount they owe, or set up a payment plan, and to contact the college for additional information, if needed.

(2) Students have the right to ask for details related to the debt, and to appeal a debt.

(3) The finance office is responsible for the implementation of this code.

[Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-010, filed 1/19/23, effective 2/19/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-010, filed 9/10/92, effective 10/11/92.]

**WAC 132H-122-020 Student financial debt procedures.** (1) The college may take the following actions for nonpayment of outstanding student debt:

(a) Place a hold, also called a negative service indicator, on a student's account if they owe a debt for housing, financial aid, tuition, or other college fees. A negative service indicator prevents enrollment for future quarters.

(b) Drop students for nonpayment of any debt at any time.

(c) Refer past due debts that exceed \$100 to a collection agency. Prior to referral, students will receive notice via their Bellevue College email. The notice will include at a minimum the following information:

(i) The amount of the debt owed;

(ii) The nature of the debt;

(iii) Information on how to pay the debt;

(iv) Contact information for the finance office and/or staff member who can provide more information, and/or set up a payment plan;

(v) The deadline for payment of the debt; and

(vi) Any consequences that may result from nonpayment of the debt.

(2) Reporting requirements: The college follows the state reporting rules related to the use of negative service indicators, debt levels, and collection practices.

[Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-020, filed 1/19/23, effective 2/19/23. Statutory Authority: RCW 28B.50.140. WSR 02-14-008, § 132H-122-020, filed 6/20/02, effective 7/21/02. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-020, filed 9/10/92, effective 10/11/92.]

**WAC 132H-122-030 Debt dispute and appeal.** Students who believe that exigent circumstances exist, or an error occurred that may require reduction or removal of a debt, may submit an online appeal form, available on the enrollment services website, for review of the debt.

[Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-030, filed 1/19/23, effective 2/19/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-030, filed 9/10/92, effective 10/11/92.]