

1 NOW, THEREFORE, BE IT RESOLVED, That no later than Friday,
2 February 26, 2021, the thirty-third legislative day, the House of
3 Representatives shall meet to consider adoption of permanent House
4 Rules for the Sixty-Seventh Legislature; and

5 BE IT FURTHER RESOLVED, That temporary House Rules for the Sixty-
6 Seventh Legislature be adopted as follows:

7 TEMPORARY RULES OF THE HOUSE OF REPRESENTATIVES
8 SIXTY-SEVENTH LEGISLATURE 2021-2022

9 **HOUSE RULE NO.**

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Definitions

Rule 1. "Absent" means an unexcused failure to attend.

"Term" means the two-year term during which the members as a body may act.

"Session" means a constitutional gathering of the house in accordance with Article II § 12 of the state Constitution.

1 "Committee" means any standing, conference, joint, or select
2 committee as so designated by rule or resolution.

3 "Fiscal committee" means the appropriations, capital budget,
4 finance, and transportation committees.

5 "Bill" means bill, joint memorial, joint resolution, or
6 concurrent resolution unless the context indicates otherwise.

7 **Chief Clerk to Call to Order**

8 **Rule 2.** It shall be the duty of the chief clerk of the previous
9 term to call the house to order and to conduct the proceedings until
10 a speaker is chosen.

11 **Election of Officers**

12 **Rule 3.** The house shall elect the following officers at the
13 commencement of each term: Its presiding officer, who shall be styled
14 speaker of the house; a speaker pro tempore, who shall serve in
15 absence or in case of the inability of the speaker; a deputy speaker
16 pro tempore, who shall serve in absence or in case of the inability
17 of the speaker and speaker pro tempore; and a chief clerk of the
18 house. Such officers shall hold office during all sessions until the
19 convening of the succeeding term: PROVIDED, HOWEVER, That any of
20 these offices may be declared vacant by the vote of a constitutional
21 majority of the house, the members voting viva voce and their votes
22 shall be entered on the journal. If any office is declared vacant,
23 the house shall fill such vacant office as hereinafter provided. In
24 all elections by the house a constitutional majority shall be
25 required, the members shall vote viva voce and their votes shall be
26 entered on the journal. (Art. II § 27)

27 **Powers and Duties of the Speaker**

28 **Rule 4.** The speaker shall have the following powers and duties:

29 (A) The speaker shall take the chair and call the house to order
30 precisely at the hour appointed for meeting and if a quorum be
31 present, shall cause the journal of the preceding day to be read and
32 shall proceed with the order of business.

33 (B) The speaker shall preserve order and decorum, and in case of
34 any disturbance or disorderly conduct within the chamber or

1 legislative area, shall order the sergeant at arms to suppress the
2 same and may order the sergeant at arms to remove any person creating
3 any disturbance within the house chamber or legislative area.

4 (C) The speaker may speak to points of order in preference to
5 other members, arising from the seat for that purpose, and shall
6 decide all questions of order subject to an appeal to the house by
7 any member, on which appeal no member shall speak more than once
8 without leave of the house.

9 (D) The speaker shall sign all bills in open session. (Art. II §
10 32)

11 (E) The speaker shall sign all writs, warrants, and subpoenas
12 issued by order of the house, all of which shall be attested to by
13 the chief clerk.

14 (F) The speaker shall have the right to name any member to
15 perform the duties of the chair, but such substitution shall neither
16 extend beyond adjournment nor authorize the representative so
17 substituted to sign any documents requiring the signature of the
18 speaker.

19 (G) The speaker, in open session, shall appoint committee chairs
20 as selected by the majority party caucus, and shall appoint members
21 to committees in the same ratio as the membership of the respective
22 parties of the house, unless otherwise provided by law or house
23 rules.

24 (H) The speaker shall serve as chair of the rules committee and
25 the executive rules committee.

26 (I) The speaker shall have charge of and see that all officers,
27 attaches, and clerks perform their respective duties.

28 (J) The speaker pro tempore shall exercise the duties, powers,
29 and prerogatives of the speaker in the event of the speaker's death,
30 illness, removal, or inability to act until the speaker's successor
31 shall be elected.

32 **Chief Clerk**

1 ending one-half hour following the adjournment of the house's daily
2 session:

3 The governor or designees, or both;

4 Members of the senate;

5 State elected officials;

6 Officers and authorized employees of the legislature;

7 Former members of the house who are not advocating any pending or
8 proposed legislation;

9 Representatives of the press;

10 Other persons with the consent of the speaker.

11 (B) Only members of the house, pages, sergeants at arms, and
12 clerks are permitted on the floor while the house is in session.

13 (C) Lobbying in the house chamber or in any committee room or
14 lounge room is prohibited when the house or committee is in session
15 unless expressly permitted by the house or committee. Anyone
16 violating this rule will forfeit his or her right to be admitted to
17 the house chamber or any of its committee rooms.

18 **Absentees and Courtesy**

19 **Rule 9.** No member shall be absent from the service of the house
20 without leave from the speaker. When the house is in session, only
21 the speaker shall recognize visitors and former members.

22 **Bills, Memorials and Resolutions - Introductions**

23 **Rule 10.** Any member desiring to introduce a bill shall file the
24 same with the chief clerk. Bills filed by 10:00 a.m. shall be
25 introduced at the next daily session, in the order filed: PROVIDED,
26 That if such introduction is within the last ten days of a regular
27 session, it cannot be considered without a direct vote of two-thirds
28 (2/3) of all the members elected to each house with such vote
29 recorded and entered upon the journal. (Art. II § 36)

30 Any returning member or member-elect may prefile a bill with the
31 chief clerk commencing the first Monday in December preceding any
32 regular session or twenty (20) days before any special session.
33 Prefiled bills shall be introduced on the first legislative day.

34 All bills shall be endorsed with a statement of the title and the
35 name of the member or members introducing the same. The chief clerk

1 shall attach to all bills a substantial cover bearing the title and
2 sponsors and shall number each bill in the order filed. All bills
3 shall be printed unless otherwise ordered by the house.

4 Any bill introduced at any session during the term shall be
5 eligible for action at all subsequent sessions during the term.

6 No house bill may be introduced that is identical to any other
7 pending house bill.

8 **Reading of Bills**

9 **Rule 11.** Every bill shall be read on three separate days:
10 PROVIDED, That this rule may be temporarily suspended at any time by
11 a two-thirds (2/3) vote of the members present; and that on and after
12 the fifth day prior to the day of adjournment sine die of any
13 session, as determined pursuant to Article II, Section 12 of the
14 state Constitution or concurrent resolution, or on and after the
15 third day prior to the day a bill must be reported from the house as
16 established by concurrent resolution, this rule may be suspended by a
17 majority vote.

18 A bill may be returned to second reading for the purpose of
19 amendment by a suspension of the rules: PROVIDED, That on and after
20 the fifth day prior to the day of adjournment sine die of any
21 session, as determined pursuant to Article II, section 12 of the
22 state Constitution or concurrent resolution, or on and after the
23 third day prior to the day a bill must be reported from the house as
24 established by concurrent resolution, this rule may be suspended and
25 a bill returned to second reading for the purpose of amendment by a
26 majority vote.

27 (A) FIRST READING. The first reading of a bill shall be by title
28 only, unless a majority of the members present demand a reading in
29 full.

30 After the first reading the bill shall be referred to an
31 appropriate committee.

32 Upon being reported out of committee, all bills shall be referred
33 to the rules committee, unless otherwise ordered by the house.

34 The rules committee may, by majority vote, refer any bill in its
35 possession to a committee for further consideration. Such referral
36 shall be reported to the house and entered in the journal under the
37 fifth order of business.

1 (B) SECOND READING. Upon second reading, the bill number and
2 short title and the last line of the bill shall be read unless a
3 majority of the members present shall demand its reading in full. The
4 bill shall be subject to amendment section by section. No amendment
5 shall be considered by the house until it has been sent to the chief
6 clerk's desk in writing, distributed to the desk of each member, and
7 read by the clerk. All amendments adopted during second reading shall
8 be securely fastened to the original bill. All amendments rejected by
9 the house shall be passed to the minute clerk, and the journal shall
10 show the disposition of such amendments.

11 When no further amendments shall be offered, the speaker shall
12 declare the bill has passed its second reading.

13 (C) SUBSTITUTE BILLS. When a committee reports a substitute for
14 an original bill with the recommendation that the substitute bill do
15 pass, it shall be in order to read the substitute the first time and
16 have the same printed. A motion for the substitution shall not be in
17 order until the second reading of the original bill.

18 (D) THIRD READING. Only the last line of bills shall be read on
19 third reading unless a majority of the members present demand a
20 reading in full. No amendments to a bill shall be received on third
21 reading but it may be referred or recommitted for the purpose of
22 amendment.

23 (E) SUSPENSION CALENDAR. Bills may be placed on the second
24 reading suspension calendar by the rules committee if at least two
25 minority party members of the rules committee join in such motion.
26 Bills on the second reading suspension calendar shall not be subject
27 to amendment or substitution except as recommended in the committee
28 report. When a bill is before the house on the suspension calendar,
29 the question shall be to adopt the committee recommendations and
30 advance the bill to third reading. If the question fails to receive a
31 two-thirds vote of the members present, the bill shall be referred to
32 the rules committee for second reading.

33 (F) HOUSE RESOLUTIONS. House resolutions shall be filed with the
34 chief clerk who shall transmit them to the rules committee. If a
35 rules committee meeting is not scheduled to occur prior to a time
36 necessitated by the purpose of a house resolution, the majority

1 leader and minority leader by agreement may waive transmission to the
2 rules committee to permit consideration of the resolution by the
3 house. The rules committee may adopt house resolutions by a sixty
4 percent majority vote of its entire membership or may, by a majority
5 vote of its members, place them on the motions calendar for
6 consideration by the house. House resolutions are not subject to
7 debate, except for resolutions necessary for the operation of the
8 house, and resolutions commemorating Children's Day, Day of
9 Remembrance, Martin Luther King Jr. Day, National Guard Day, and
10 President's Day.

11 (G) CONCURRENT RESOLUTIONS. Reading of concurrent resolutions may
12 be advanced by majority vote.

13 **Amendments**

14 **Rule 12.** The right of any member to offer amendments to proposed
15 legislation shall not be limited except as provided in Rule 11(E) and
16 as follows:

17 (A) AMENDMENTS TO BE OFFERED IN PROPER FORM. The chief clerk
18 shall establish the proper form for amendments and all amendments
19 offered shall bear the name of the member who offers the same, as
20 well as the number and section of the bill to be amended.

21 (B) COMMITTEE AMENDMENTS. When a bill is before the house on
22 second reading, amendments adopted by committees and recommended to
23 the house shall be acted upon by the house before any amendments that
24 may be offered from the floor.

25 (C) SENATE AMENDMENTS TO HOUSE BILLS. A house bill, passed by the
26 senate with amendment or amendments which shall change the scope and
27 object of the bill, upon being received in the house, shall be
28 referred to the appropriate committee and shall take the same course
29 as for original bills unless a motion not to concur is adopted prior
30 to the bill being referred to committee.

31 (D) AMENDMENTS TO BE GERMANE. No motion or proposition on a
32 subject different from that under consideration shall be admitted
33 under color of amendment; and no bill or resolution shall at any time
34 be amended by annexing thereto or incorporating therein any other
35 bill or resolution pending before the house.

1 (E) SCOPE AND OBJECT NOT TO BE CHANGED. No amendment to any bill
2 shall be allowed which shall change the scope and object of the bill.
3 This objection may be raised at any time an amendment is under
4 consideration. The speaker may allow the person raising the objection
5 and the mover of the amendment to provide brief arguments as to the
6 merits of the objection. (Art. II § 38)

7 (F) NO AMENDMENT BY REFERENCE. No act shall ever be revised or
8 amended without being set forth at full length. (Art. II § 37)

9 (G) TITLE AMENDMENTS. The subject matter portion of a bill title
10 shall not be amended in committee or on second reading. Changes to
11 that part of the title after the subject matter statement shall
12 either be presented with the text amendment or be incorporated by the
13 chief clerk in the engrossing process.

14 **Final Passage**

15 **Rule 13.** Rules relating to bills on final passage are as follows:

16 (A) BUDGET BILLS. No final passage vote may be taken on an
17 operating budget, transportation budget, or capital budget bill until
18 twenty-four (24) hours after the bill is placed on the third reading
19 calendar. The twenty-four (24) hour requirement does not apply to
20 conference reports, which are governed by Joint Rule 20, or to bills
21 placed on the third reading calendar by a two-thirds (2/3) vote of
22 the members present.

23 (B) RECOMMITMENT BEFORE FINAL PASSAGE. A bill may be recommitted
24 at any time before its final passage.

25 (C) FINAL PASSAGE. No bill shall become a law unless on its final
26 passage the vote be taken by yeas and nays, the names of the members
27 voting for and against the same be entered on the journal of each
28 house, and a majority of the members elected to each house be
29 recorded thereon as voting in its favor. (Art. II § 22)

30 (D) BILLS PASSED - CERTIFICATION. When a bill passes, it shall be
31 certified to by the chief clerk, said certification to show the date
32 of its passage together with the vote thereon.

33 **Hour of Meeting, Roll Call and Quorum**

1 **Rule 14.** (A) HOUR OF MEETING. The speaker shall call the house to
2 order each day of sitting at 10:00 A.M., unless the house shall have
3 adjourned to some other hour.

4 (B) ROLL CALL AND QUORUM. Before proceeding with business, the
5 roll of the members shall be called and the names of those absent or
6 excused shall be entered on the journal. A majority of all the
7 members elected must be present to constitute a quorum for the
8 transaction of business. In the absence of a quorum, seven members
9 with the speaker, or eight members in the speaker's absence, having
10 chosen a speaker pro tempore, shall be authorized to demand a call of
11 the house and may compel the attendance of absent members in the
12 manner provided in Rule 22(B). For the purpose of determining if a
13 quorum be present, the speaker shall count all members present,
14 whether voting or not. (Art. II § 8)

15 (C) The house shall adjourn not later than 10:00 P.M. of each
16 working day. This rule may be suspended by a majority vote.

17 **Daily Calendar and Order of Business**

18 **Rule 15.** The rules relating to the daily calendar and order of
19 business are as follows:

20 (A) DAILY CALENDAR. Business of the house shall be disposed of in
21 the following order:

22 First: Roll call, presentation of colors, prayer, and approval of
23 the journal of the preceding day.

24 Second: Introduction of visiting dignitaries.

25 Third: Messages from the senate, governor, and other state
26 officials.

27 Fourth: Introduction and first reading of bills, memorials, joint
28 resolutions, and concurrent resolutions.

29 Fifth: Committee reports.

30 Sixth: Second reading of bills.

31 Seventh: Third reading of bills.

32 Eighth: Floor resolutions and motions.

33 Ninth: Presentation of petitions, memorials, and remonstrances
34 addressed to the Legislature.

35 Tenth: Introduction of visitors and other business to be
36 considered.

1 Eleventh: Announcements.

2 (B) UNFINISHED BUSINESS. The unfinished business at which the
3 house was engaged preceding adjournment shall not be taken up until
4 reached in regular order, unless the previous question on such
5 unfinished business has been ordered prior to said adjournment.

6 (C) EXCEPTIONS. Exceptions to the order of business are as
7 follows:

8 (1) The order of business may be changed by a majority vote of
9 those present.

10 (2) By motion under the eighth order of business, a bill in the
11 rules committee may be placed on the calendar by the affirmative vote
12 of a majority of all members of the house.

13 (3) House resolutions and messages from the senate, governor, or
14 other state officials may be read at any time.

15 Motions

16 **Rule 16.** Rules relating to motions are as follows:

17 (A) MOTIONS TO BE ENTERTAINED OR DEBATED. No motion shall be
18 entertained or debated until announced by the speaker and every
19 motion shall be deemed to have been seconded. A motion shall be
20 reduced to writing and read by the clerk, if desired by the speaker
21 or any member, before it shall be debated and by the consent of the
22 house may be withdrawn before amendment or action.

23 (B) MOTIONS IN ORDER DURING DEBATE. When a motion has been made
24 and seconded and stated by the chair, the following motions are in
25 order, in the rank named:

26 (1) Privileged motions:

27 Adjourn

28 Adjourn to a time certain

29 Recess to a time certain

30 Reconsider

31 Demand for division

32 Question of privilege

33 Orders of the day

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(2) Subsidiary motions:

- First rank: Question of consideration
- Second rank: To lay on the table
- Third rank: For the previous question
- Fourth rank: To postpone to a day certain
- To commit or recommit
- To postpone indefinitely
- Fifth rank: To amend

(3) Incidental motions:

- Points of order and appeal
- Method of consideration
- Suspension of the rules
- Reading papers
- Withdraw a motion
- Division of a question

(C) THE EFFECT OF POSTPONEMENT - MOTIONS TO POSTPONE OR COMMIT. Once decided, no motion to postpone to a day certain, to commit, or to postpone indefinitely shall again be allowed on the same day and at the same stage of the proceedings. When a question has been postponed indefinitely, it shall not again be introduced during the session. The motion to postpone indefinitely may be made at any stage of the bill except when on first reading.

(D) MOTIONS DECIDED WITHOUT DEBATE. A motion to adjourn, to recess, to lay on the table and to call for the previous question shall be decided without debate.

All incidental motions shall be decided without debate, except that members may speak to points of order and appeal as provided in Rule 23.

Motions to adopt house resolutions shall be decided without debate, except as provided in Rule 11(F).

1 A motion for suspension of the rules shall not be debatable
2 except that the mover of the motion may briefly explain the purpose
3 of the motion and one member may briefly state the opposition to the
4 motion.

5 (E) MOTION TO ADJOURN. A motion to adjourn shall always be in
6 order, except when the house is voting or is working under the call
7 of the house; but this rule shall not authorize any member to move
8 for adjournment when another member has the floor.

9 **Members Right to Debate**

10 **Rule 17.** The methods by which a member may exercise his or her
11 right to debate are as follows:

12 (A) RECOGNITION OF MEMBER. When any member desires to speak in
13 debate or deliver any matter to the house, the member shall rise and
14 respectfully address the speaker and pause until recognized.

15 (B) ORDER OF SPEAKING. When two or more members arise at once,
16 the speaker shall name the one who is to speak.

17 (C) LIMITATION OF DEBATE. No member shall speak longer than ten
18 (10) minutes without consent of the house: PROVIDED, That on and
19 after the fifth day prior to the day of adjournment sine die of any
20 session, as determined pursuant to Article II, Section 12 of the
21 state Constitution or concurrent resolution, or on and after the
22 third day prior to the day any bill must be reported from the house
23 as established by concurrent resolution, no member shall speak more
24 than three (3) minutes without the consent of the house. No member
25 shall speak more than twice on the same question without leave of the
26 house: PROVIDED, That the chair of the committee or the mover of the
27 question may close debate if it is consistent with Rule 19 (Previous
28 Question).

29 **Rules of Debate**

30 **Rule 18.** The rules for debate in the house are as follows:

31 (A) QUESTION OF PRIVILEGE. Any member may rise to a question of
32 privilege and explain a personal matter, by leave of the speaker, but
33 the member shall not discuss any pending question in such
34 explanations.

1 (B) WITHDRAWAL OF MOTION, BILL, ETC. After a motion is stated by
2 the speaker or a bill, memorial, resolution, petition, or
3 remonstrance is read by the clerk, it shall be deemed to be in
4 possession of the house, but may be withdrawn by consent of the house
5 at any time before decision or amendment.

6 (C) READING OF A PAPER. When the reading of any paper is called
7 for and is objected to by any member, it shall be determined by a
8 vote of the house.

9 (D) DISTRIBUTION OF MATERIALS. Any materials of any nature
10 distributed to the members' desks on the floor shall be subject to
11 approval by the speaker and shall bear the name of at least one
12 member granting permission for the distribution. This shall not apply
13 to materials normally distributed by the chief clerk.

14 (E) ORDER OF QUESTIONS. All questions, whether in committee or in
15 the house, shall be propounded in the order in which they are named
16 except that in filling blanks, the largest sum and the longest time
17 shall be put first.

18 (F) DIVISION OF POINTS OF DEBATE. Any member may call for a
19 division of a question which shall be divided if it embraces subjects
20 so distinct that one being taken away a substantive proposition shall
21 remain for the decision of the house; but a motion to strike out and
22 to insert shall not be divided. The rejection of a motion to strike
23 out and to insert one proposition shall not prevent a motion to
24 strike out and to insert a different proposition.

25 (G) DECORUM OF MEMBERS. While the speaker is putting the
26 question, no member shall walk across or out of the house; nor when a
27 member is speaking shall any member entertain private discourse or
28 pass between the speaking member and the rostrum.

29 (H) REMARKS CONFINED. A member shall confine all remarks to the
30 question under debate and avoid personalities. No member shall impugn
31 the motive of any member's vote or argument.

32 (I) EXCEPTION TO WORDS SPOKEN IN DEBATE. If any member be called
33 to order for words spoken in debate, the person calling the member to
34 order shall repeat the words excepted to and they shall be taken down
35 in writing at the clerk's table. No member shall be held in answer or

1 be subject to the censure of the house for words spoken in debate if
2 any other member has spoken before exception to them shall have been
3 taken.

4 (J) TRANSGRESSION OF RULES - APPEAL. If any member, in speaking
5 or otherwise, transgresses the rules of the house the speaker shall,
6 or any member may, call the member to order, in which case the member
7 so called to order shall immediately sit down unless permitted to
8 explain; and the house shall, if appealed to, decide the case without
9 debate; if there be no appeal, the decision of the chair shall
10 prevail.

11 If the decision be in favor of the member called to order, the
12 member shall be at liberty to proceed; if otherwise, and the case
13 shall require it, the member shall be liable to the censure of the
14 house.

15 **Ending of Debate - Previous Question**

16 **Rule 19.** The previous question may be ordered by a two-thirds
17 (2/3) vote of the members present on all recognized motions or
18 amendments which are debatable.

19 The previous question is not debatable and cannot be amended.

20 The previous question shall be put in this form: "Representative
21 _____ demands the previous question. As many as are in favor of
22 ordering the previous question will say 'Aye'; as many as are opposed
23 will say 'No'."

24 The results of the motion are as follows: If determined in the
25 negative, the consideration goes on as if the motion had never been
26 made; if decided in the affirmative it shall have the effect of
27 cutting off all debate and bringing the house to a direct vote upon
28 the motion or amendment on which it has been ordered: PROVIDED
29 HOWEVER, That when a bill is on final passage or when the motion to
30 postpone indefinitely is pending, one of the sponsors of the bill or
31 the chair of the committee may have the privilege of closing debate
32 after the previous question has been ordered.

33 If an adjournment is had after the previous question is ordered,
34 the motion or proposition on which the previous question was ordered
35 shall be put to the house immediately following the approval of the

1 journal on the next working day, thus making the main question
2 privileged over all other business, whether new or unfinished.

3 **Voting**

4 **Rule 20.** (A) PUTTING OF QUESTION. The speaker shall put the
5 question in the following form: "The question before the house is
6 (state the question). As many as are in favor say 'Aye'; and after
7 the affirmative vote is expressed, "as many as are opposed say 'No'."

8 (B) ALL MEMBERS TO VOTE. Every member who was in the house when
9 the question was put shall vote unless, for special reasons, excused
10 by the house.

11 All motions to excuse a member shall be made before the house
12 divides or before the call for yeas and nays is commenced; and any
13 member requesting to be excused from voting may make a brief and
14 verbal statement of the reasons for making such request, and the
15 question shall then be taken without further debate.

16 Upon a division and count of the house on the question, only
17 members at their desks within the bar of the house shall be counted.

18 (C) CHANGE OF VOTE. When the electric roll call machine is used,
19 no member shall be allowed to vote or change a vote after the speaker
20 has locked the roll call machine. When an oral roll call is taken, no
21 member shall be allowed to vote or change a vote after the result has
22 been announced.

23 (D) PRIVATE INTEREST. No member shall vote on any question which
24 affects that member privately and particularly. A member who has a
25 private interest in any bill or measure proposed or pending before
26 the legislature shall disclose the fact to the house of which he is a
27 member, and shall not vote thereon. (Art. II § 30)

28 (E) INTERRUPTION OF ROLL CALL. Once begun, the roll call may not
29 be interrupted. No member or other person shall visit or remain at
30 the clerk's desk while the yeas and nays are being called.

31 (F) YEAS AND NAYS - RECORDED VOTES. Upon the final passage of any
32 bill, the vote shall be taken by yeas and nays and shall be recorded
33 by the electric voting system: PROVIDED, HOWEVER, That an oral roll
34 call shall be ordered when demanded by one-sixth (1/6) of the members
35 present. (Art. II § 21)

1 The speaker may vote last when the yeas and nays are called.

2 When the vote is by electric voting machine or by oral roll call
3 on any question, it shall be entered upon the journal of the house. A
4 recorded vote may be compelled by one-sixth (1/6) of the members
5 present. A request for a recorded vote must be made before the vote
6 is commenced.

7 (G) TIE VOTE, QUESTION LOSES. In case of an equal division, the
8 question shall be lost.

9 (H) DIVISION. If the speaker is in doubt, or if division is
10 called for by any member, the house shall divide.

11 (I) STATEMENT FOR JOURNAL. A member whose recorded vote does not
12 accurately reflect his or her intent may submit a written statement
13 for the journal clarifying their intent to vote aye or nay. The
14 statement must be submitted to the chief clerk on the same day the
15 vote is taken. A member who is excused for one or more days of
16 recorded votes may submit a written statement for the journal
17 explaining the reason for his or her absence. The statement may not
18 exceed fifty words and must be submitted to the chief clerk on the
19 same day the member returns.

20 **Reconsideration**

21 **Rule 21.** Notice of a motion for reconsideration on the final
22 passage of bills shall be made on the day the vote to be reconsidered
23 was taken and before the house has voted to transmit the bill to the
24 senate.

25 Reconsideration of the votes on the final passage of bills must
26 be taken on the next working day after such vote was taken: PROVIDED,
27 That on and after the fifth day prior to the day of adjournment sine
28 die of any session, as determined pursuant to Article II, Section 12
29 of the state Constitution, or concurrent resolution, or on and after
30 the third day prior to the day a bill must be reported from the house
31 as established by concurrent resolution, then reconsideration of
32 votes on the final passage of bills must be taken on the same day as
33 the original vote was taken.

34 A motion to reconsider an amendment may be made at any time the
35 bill remains on second reading.

1 Any member who voted on the prevailing side may move for
2 reconsideration or give notice thereof.

3 A motion to reconsider can be decided only once when decided in
4 the negative.

5 When a motion to reconsider has been carried, its effect shall be
6 to place the original question before the house in the exact position
7 it occupied before it was voted upon.

8 **Call of the House**

9 **Rule 22.** One-sixth (1/6) of the members present may demand a call
10 of the house at any time before the house has divided or the voting
11 has commenced by yeas and nays.

12 (A) DOORS TO BE CLOSED. When call of the house has been ordered,
13 the sergeant at arms shall close and lock the doors, and no member
14 shall be allowed to leave the chamber: PROVIDED, That the rules
15 committee shall be allowed to meet, upon request of the speaker,
16 while the house stands at ease: AND PROVIDED FURTHER, That the
17 speaker may permit members to use such portions of the fourth floor
18 as may be properly secured.

19 (B) SERGEANT AT ARMS TO BRING IN THE ABSENTEES. The clerk shall
20 immediately call a roll of the members and note the absentees, whose
21 names shall be read and entered upon the journal in such manner as to
22 show who are excused and who are absent without leave.

23 The clerk shall furnish the sergeant at arms with a list of those
24 who are absent without leave, and the sergeant at arms shall proceed
25 to bring in such absentees; but arrests of members for absence shall
26 not be made unless ordered by a majority of the members present.

27 (C) HOUSE UNDER CALL. While the house is under a call, no
28 business shall be transacted except to receive and act on the report
29 of the sergeant at arms; and no other motion shall be in order except
30 a motion to proceed with business under the call of the house, a
31 motion to excuse absentees, or a motion to dispense with the call of
32 the house. The motion to proceed with business under the call of the
33 house and the motion to excuse absent members shall not be adopted
34 unless a majority of the members elected vote in favor thereof. The
35 motion to dispense with the call of the house may be adopted by a
36 majority of the members present.

1 **Appeal from Decision of Chair**

2 **Rule 23.** The decision of the chair may be appealed from by any
3 member, on which appeal no member shall speak more than once unless
4 by leave of the house. In all cases of appeal, the question shall be:
5 "Shall the decision of the chair stand as the judgment of the house?"

6 **Standing Committees**

7 **Rule 24.** The standing committees of the house and the number of
8 members that shall serve on each committee shall be as follows:

9	1. Appropriations.	33
10	2. Capital Budget.	23
11	3. Children, Youth & Families.	13
12	4. Civil Rights & Judiciary.	17
13	5. College & Workforce Development.	13
14	6. Commerce & Gaming.	9
15	7. Community & Economic Development.	13
16	8. Consumer Protection & Business.	7
17	9. Education.	13
18	10. Environment & Energy.	13
19	11. Finance.	17
20	12. Health Care & Wellness.	15
21	13. Housing, Human Services & Veterans.	9
22	14. Labor & Workplace Standards.	7
23	15. Local Government.	7
24	16. Public Safety.	13
25	17. Rules.	27
26	18. Rural Development, Agriculture & Natural Resources.	15
27	19. State Government & Tribal Relations.	7
28	20. Transportation.	29

29 Committee members shall be selected by each party's caucus. The
30 majority party caucus shall select all committee chairs.

31 **Duties of Committees**

32 **Rule 25.** House committees shall operate as follows:

33 (A) NOTICE OF COMMITTEE MEETING. The chief clerk shall make
34 public the time, place and subjects to be discussed at committee
35 meetings. All public hearings held by committees shall be scheduled

1 at least five (5) days in advance and shall be given adequate
2 publicity: PROVIDED, That when less than eight (8) days remain for
3 action on a bill, the Speaker may authorize a reduction of the five-
4 day notice period when required by the circumstances, including but
5 not limited to the time remaining for action on the bill, the nature
6 of the subject, and the number of prior hearings on the subject.

7 (B) COMMITTEE QUORUM. A majority of any committee shall
8 constitute a quorum for the transaction of business.

9 (C) SESSION MEETINGS. No committee shall sit while the house is
10 in session without special leave of the speaker.

11 (D) DUTIES OF STANDING COMMITTEES.

12 (1) Only such bills as are included on the written notice of a
13 committee meeting may be considered at that meeting except upon the
14 vote of a majority of the entire membership of the committee to
15 consider another bill.

16 (2) A majority recommendation of a committee must be signed by a
17 majority of the entire membership of the committee in a regularly
18 called meeting before a bill, memorial, or resolution may be reported
19 out: PROVIDED, That by motion under the eighth order of business, a
20 majority of the members elected to the house may relieve a committee
21 of a bill and place it on the second reading calendar.

22 Majority recommendations of a committee can only be "do pass,"
23 "do pass as amended," or that "the substitute bill be substituted
24 therefor and that the substitute bill do pass."

25 (3) Members of the committee not concurring in the majority
26 report may prepare a written minority report containing a
27 recommendation of "do not pass" or "without recommendation," which
28 shall be signed by those members of the committee subscribing
29 thereto, and submitted with the majority report.

30 (4) All committee reports shall be spread upon the journal. The
31 journal of the house shall contain an exact copy of all committee
32 reports, together with the names of the members signing such reports.

33 (5) Every vote to report a bill out of committee shall be taken
34 by the yeas and nays, and the names of the members voting for and
35 against, as well as the names of members absent, shall be recorded on
36 the committee report. Any member may call for a recorded vote, which

1 shall include the names of absent members, on any substantive
2 question before the committee. A copy of all recorded committee votes
3 shall be kept by the chief clerk and shall be available for public
4 inspection.

5 (6) All bills having a direct appropriation shall be referred to
6 the appropriate fiscal committee before their final passage.

7 (7) No standing committee shall vote by secret written ballot on
8 any issue.

9 (8) During its consideration of or vote on any bill, resolution,
10 or memorial, the deliberations of any standing committee of the house
11 of representatives shall be open to the public.

12 (9) A standing committee to which a bill was originally referred
13 shall, prior to voting the bill out of committee, consider whether
14 the bill authorizes rule-making powers or requires the exercise of
15 rule-making powers and, if so, consider:

16 (a) The nature of the new rule-making powers; and

17 (b) To which agencies the new rule-making powers would be
18 delegated and which agencies, if any, may have related rule-making
19 powers.

20 (10) Insofar as practicable, testimony in public hearings should
21 be balanced between those in support of and in opposition to proposed
22 legislation, with consideration given to providing an opportunity for
23 members of the public to testify within available time.

24 **Standing Committees - Expenses - Subpoena Power**

25 **Rule 26.** Regardless of whether the legislature is in session,
26 members of the house may receive from moneys appropriated for the
27 legislature, reimbursement for necessary travel expenses, and
28 payments in lieu of subsistence and lodging for conducting official
29 business of the house.

30 The standing committees of the house may have the powers of
31 subpoena, the power to administer oaths, and the power to issue
32 commissions for the examination of witnesses in accordance with the
33 provisions of chapter 44.16 RCW. Before a standing committee of the
34 house may issue any process, the committee chairperson shall submit
35 for approval of the executive rules committee a statement of purpose
36 setting forth the name or names of those subject to process. The

1 process shall not be issued prior to approval by the executive rules
2 committee. The process shall be limited to the named individuals.

3 **Vetoed Bills**

4 **Rule 27.** Veto messages of the governor shall be read in the house
5 and entered upon the journal. It shall then be in order to proceed to
6 reconsider the bill, refer it, lay it on the table, or postpone its
7 consideration to a day certain.

8 The merits of the bill may be debated before the vote is taken,
9 but the vote on a vetoed bill cannot be reconsidered.

10 In case of a bill containing several sections or items, one or
11 more of which has been objected to by the governor, each section or
12 item so objected to shall be voted upon separately by the house.
13 Action by the house upon all vetoed bills shall be endorsed upon the
14 bill and certified by the speaker.

15 Vetoed bills originating in the house, which have not been passed
16 notwithstanding the veto of the governor, shall remain in the custody
17 of the officers of the house until the close of the term, after which
18 they shall be filed with the secretary of state.

19 **Suspension of Compensation**

20 **Rule 28.** (1) Any member of the house of representatives convicted
21 and sentenced for any felony punishable by death or by imprisonment
22 in a Washington state penal institution shall, as of the time of
23 sentencing, be denied the legislative salary for future service and
24 be denied per diem, compensation for expenses, office space
25 facilities, and assistance. Any member convicted of a felony and
26 sentenced therefor under any federal law or the law of any other
27 state shall, as of the time of sentencing, be similarly denied such
28 salary, per diem, expenses, facilities, and assistance if either (a)
29 such crime would also constitute a crime punishable under the laws of
30 Washington by death or by imprisonment in a state penal institution,
31 or (b) the conduct resulting in the conviction and sentencing would
32 also constitute a crime punishable under the laws of Washington by
33 death or by imprisonment in a state penal institution.

34 (2) At any time, the house may vote by a constitutional majority
35 to restore the salary, per diem, expenses, facilities, and assistance
36 denied a member under subsection (1). If the conviction of a member

1 is reversed, then the salary, per diem, and expense amounts denied
2 the member since sentencing shall be forthwith paid, and the member
3 shall thereafter have the rights and privileges of other members.

4 **Smoking**

5 **Rule 29.** Smoking of cigarettes, pipes, or cigars shall not be
6 permitted at any public meeting of any committee of the house of
7 representatives or within House facilities.

8 "No smoking" signs shall be posted so as to give notice of this
9 rule.

10 **Liquor**

11 **Rule 30.** The House of Representatives shall strictly adhere to
12 the liquor laws of the state of Washington, including provisions
13 relating to banquet and special occasion permits. The proper permits
14 must always be obtained before consumption of liquor in any house
15 facility.

16 **Parliamentary Rules**

17 **Rule 31.** The rules of parliamentary practice comprised in Reed's
18 Parliamentary Rules shall govern all cases in which they are not
19 inconsistent with the standing rules and orders of the house.

20 **Standing Rules Amendment**

21 **Rule 32.** Any standing rule may be rescinded or changed by a
22 majority vote of the members elected: PROVIDED, That the proposed
23 change or changes be submitted at least one day in advance in writing
24 to the members together with notice of the consideration thereof. Any
25 standing rule may be suspended temporarily by a two-thirds (2/3) vote
26 of the members present except as provided in Rule 11.

27 **Rules to Apply for Assembly**

28 **Rule 33.** The permanent house rules adopted at the beginning of
29 the term are to govern all acts of the house during the course of the
30 term unless amended or repealed.

31 **Legislative Publications**

32 **Rule 34.** The House of Representatives directs the house executive
33 rules committee to adopt procedures and guidelines to ensure that all

1 legislative publications at public expense are for legitimate
2 legislative purposes.

3 **Appendix to House Rules**

4 The house of representatives of the sixty-seventh legislature
5 acknowledges that the COVID-19 pandemic requires the adoption of
6 extraordinary rules of procedure that protect the health of members,
7 staff, and the public, and ensure transparency and openness in house
8 proceedings.

9 Pursuant to Article II, Section 9 of the state Constitution, the
10 house of representatives hereby adopts the following Appendix Rules
11 A-1 through A-10 to govern its proceedings during the COVID-19 state
12 of emergency.

13 **Application of Rules**

14 Rule A-1. Reed's Parliamentary Rules and the Rules of the House
15 of Representatives are hereby superseded to the extent they are
16 inconsistent with the rules set forth in this appendix.

17 **Remote Participation and Voting Authorized**

18 Rule A-2. House members shall participate remotely in official
19 house proceedings, including committee meetings and floor sessions,
20 and when doing so, shall be considered present for purposes of a
21 quorum and voting.

22 Members are encouraged to use computers provided by the house to
23 participate in committee meetings. Members are required to use
24 computers provided by the house to cast votes in remote floor
25 sessions and are required to use the virtual background provided by
26 the house for their video display.

27 **Admittance to House Facilities**

28 Rule A-3. Admittance to house facilities is permitted only as
29 follows:

30 (1) Presiding officers, the minority leader, floor leaders, and
31 staff essential to floor operations are permitted in the chamber
32 during floor proceedings.

33 (2) Including the members identified in subsection (1) of this
34 rule, each caucus may designate 15 members to participate remotely
35 from their assigned legislative offices. Each caucus must prioritize

1 members with technological problems that preclude remote
2 participation.

3 (3) The executive rules committee may authorize additional
4 members of the house to participate remotely from their assigned
5 legislative offices upon a showing that technological problems
6 preclude participation from the member's home or an alternate
7 district location.

8 (4) Staff may access house facilities only with prior approval of
9 the chief clerk.

10 Any person permitted access to house facilities must comply with
11 public health requirements both on and off campus, and any other
12 restriction established by executive rules and/or the chief clerk.

13 **House Resolutions**

14 Rule A-4. House resolutions are not subject to debate, except for
15 resolutions necessary for the operation of the house, and resolutions
16 commemorating Day of Remembrance, Martin Luther King Jr. Day,
17 President's Day, National Guard Day, and Navy Day. Floor debate on
18 commemorative resolutions is limited to 10 minutes for members of the
19 majority caucus and 10 minutes for members of the minority caucus.

20 **Members Right to Debate**

21 Rule A-5. Any member who desires to speak may request to be
22 recognized by use of the request to speak function in the remote
23 floor activity system.

24 No member may speak longer than 10 minutes without consent of the
25 house, PROVIDED, that on and after the fifth day prior to the day of
26 adjournment Sine Die of any session, as determined by Article II,
27 Section 12 of the state Constitution or concurrent resolution, and on
28 and after the fifth day prior to the day any bill must be reported
29 from the house as established by concurrent resolution, no member may
30 speak more than three minutes without consent of the house.

31 **Amendments**

32 Rule A-6. To facilitate the orderly consideration of legislation,
33 the speaker, after consultation with the minority leader, may
34 establish a deadline for submission of amendments.

35 **Voting**

1 Rule A-7. The speaker shall divide the house on all motions not
2 requiring a recorded roll call vote. A member is not required to
3 participate in a division vote.

4 All members present in the remote floor proceedings shall vote
5 when the question is put on any motion requiring a recorded roll call
6 vote. Before locking the roll call machine, the presiding officer
7 shall call the name of any member not voting. If a member is unable
8 to vote using the remote voting function, the member may vote orally.
9 If a member is unable to vote using the remote voting function or
10 orally, the rostrum staff shall contact the member by telephone and
11 the member's vote may be taken by telephone to rostrum staff after
12 the member answers security questions to verify the identity of the
13 member. The rostrum staff will announce the vote of the member, which
14 shall be recorded.

15 Any member who was unable to vote using the remote voting
16 function, orally, or by telephone may require reconsideration of the
17 vote on the same day the vote is taken or submit a statement for the
18 journal indicating their intent to vote yea or nay.

19 **Distribution of Materials**

20 Rule A-8. Any requirement to distribute materials to members'
21 desks is satisfied by distribution through electronic means.

22 **Duties of Committees**

23 Rule A-9. Every notice of a committee meeting shall include a web
24 address for information about viewing and providing public testimony
25 at committee meetings in lieu of a physical location.

26 Every member participating remotely in a committee meeting shall
27 be considered present for purposes of quorum and roll call voting.

28 Only such bills as are included on the written notice of a
29 committee meeting may be considered at that meeting.

30 Every report and recommendation shall be made by members of the
31 committee during a regularly called meeting of the committee. No
32 signatures are required.

33 Every vote to report a bill out of committee shall be taken by
34 the yeas and nays, with nays specifying "do not pass" or "without
35 recommendation."

1 A meeting shall be considered open to the public if an alternate
2 and broadly accessible means for the public to view the meeting is
3 available.

4 **Term of Appendix Rules**

5 Rule A-10. The rules in this appendix expire on the termination
6 of the COVID-19 state of emergency.

7
8 I hereby certify this to be a true and correct copy of
9 Resolution 4608 adopted by the House of Representatives
10 February 11, 2021
11
12
13
14
15

16 _____
Bernard Dean, Chief Clerk