

**Chapter 504-28 WAC**  
**POLICIES AND REGULATIONS APPLYING TO ALL STUDENT ORGANIZATIONS**

Last Update: 11/21/22

**WAC**

504-28-010 Student organizations.  
504-28-020 Advisors to registered student organizations.  
504-28-050 Financial projects.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

504-28-030 Scheduling of events. [Statutory Authority: RCW 28B.30.150. WSR 08-24-026, § 504-28-030, filed 11/24/08, effective 12/25/08. Statutory Authority: RCW 28B.30.150, 28B.30.095 and 28B.30.125. WSR 95-07-046, § 504-28-030, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-28-030, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-030, filed 6/11/80; Order 75-1, § 504-28-030, filed 7/7/75, effective 9/1/75; Order 5, § 504-28-030, filed 9/26/72; Order 3, § 504-28-030, filed 8/5/71.] Repealed by WSR 09-11-070, filed 5/14/09, effective 6/14/09. Statutory Authority: RCW 28B.30.150.

504-28-040 Chaperone policy. [Order 3, § 504-28-040, filed 8/5/71.] Repealed by Order 75-1, filed 7/7/75, effective 9/1/75.

504-28-060 Advertising policies. [Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-28-060, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-060, filed 6/11/80; Order 77-2, § 504-28-060, filed 8/3/77; Order 75-1, § 504-28-060, filed 7/7/75, effective 9/1/75; Order 5, § 504-28-060, filed 9/26/72; Order 3, § 504-28-060, filed 8/5/71.] Repealed by WSR 95-07-046, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.150, 28B.30.095 and 28B.30.125.

**WAC 504-28-010 Student organizations.** (1) Registration.

(a) The university registers a wide variety of student organizations to facilitate the diverse interests of the student body. Attendant to registration, organizations are granted certain privileges and assume certain responsibilities as set forth in these rules. Registration in no way implies that the university plans, organizes, or sanctions any particular activity or policy of a student organization. The term registration as it applies to student organizations in this chapter has the same meaning as the terms recognized or registered as used with respect to student organizations in chapter 504-26 WAC.

(b) Pursuant to established policies, the university department responsible for student affairs makes student organization registration determinations.

(2) Membership in organizations.

(a) Full membership in student organizations is restricted to enrolled graduate and undergraduate students at Washington State University.

(b) Faculty and others may participate as honorary or associate members at the option of the organization, as specified in the organization's constitution.

(c) Only a full member may be eligible to vote on matters of business or hold an elective office in the organization.

(d) To serve as an elected officer of a registered student organization, a student must not be on academic or behavioral probation with the university.

(e) Washington State University does not register any student organization which directly or indirectly denies membership to any student because of race, religion, sex, color, national or ethnic origin, age, marital status, sexual orientation, gender identity/gender expression, veteran status or disability except that the permissibility of a single-sex organization is evaluated in accordance with Title IX guidelines. Registered student organizations must ensure that additional policies and procedures do not create de facto differentiation. Student organizations that select their members based on commitment to

a creed or a set of beliefs (e.g., political or religious beliefs) may limit full membership and participation privileges to eligible individuals who, upon individual inquisition, affirm that they agree with the organization's beliefs and support the organization's goals; so long as no eligible individual is excluded from membership and participation on the basis of race, religion, sex, color, national or ethnic origin, age, marital status, sexual orientation, gender identity/gender expression, veteran status, or disability except that the permissibility of a single-sex organization is evaluated in accordance with Title IX guidelines.

(f) Students who believe they have been denied membership in violation of subsection (2)(e) of this section may appeal to the director of the university department responsible for student affairs.

(g) Washington State University does not register a student organization if registration would violate local, state, or federal law.

(3) Requirements and responsibilities of registered student organizations.

(a) Officers of each organization are responsible for seeing that their organization abides by university rules and regulations concerning scheduling, financial projects, advertising, and other policies applicable to their respective campus as established by the department responsible for student affairs.

(b) Registered student organizations must have an advisor (see WAC 504-28-020 Advisors).

(c) Registered student organization funds must be deposited into a registered student organization account with the university. The university financial services office assists registered student organizations in establishing accounts and processing transactions.

(d) Each registered student organization must keep the following records current with the university department responsible for student affairs:

(i) Constitution and bylaws.

(ii) Officer roster card.

(iii) Student event registration forms.

(4) Privileges of registered student organizations.

(a) Registered student organizations have the right to sponsor on-campus activities that comply with university rules, policies, and guidelines.

(b) The university department responsible for student affairs assists registered student organizations in understanding and complying with all relevant legal statutes and university rules and policies.

[Statutory Authority: RCW 28B.30.150. WSR 22-23-141, § 504-28-010, filed 11/21/22, effective 1/1/23; WSR 09-11-070, § 504-28-010, filed 5/14/09, effective 6/14/09. Statutory Authority: RCW 28B.30.150, 28B.30.095 and 28B.30.125. WSR 95-07-046, § 504-28-010, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-28-010, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-010, filed 6/11/80; Order 77-2, § 504-28-010, filed 8/3/77; Order 75-1, § 504-28-010, filed 7/7/75, effective 9/1/75; Order 73-5, § 504-28-010, filed 8/1/73; Order 5, § 504-28-010, filed 9/26/72; Order 3, § 504-28-010, filed 8/5/71.]

**WAC 504-28-020 Advisors to registered student organizations.**

(1) Advisors are members of the Washington State University faculty, staff, or graduate students serving in current graduate assistantships who are chosen by the student members and whose interest in the organization indicates that they would judiciously advise the organization concerning its goals, purposes, and procedures. Advisors guide the organization in accordance with the purposes and ideals of the university and the organization. Advisors do not directly control the organization's programs and activities.

(2) Advisors assist the university department responsible for student affairs in implementing policies for student organizations.

(3) Advisor responsibilities may include the following:

(a) Attending the organization's meetings.

(b) Assisting in planning the organization's program.

(c) Supervising the handling of funds and approving all expenditures and contracts.

(d) Assisting in arranging for university facilities and equipment.

[Statutory Authority: RCW 28B.30.150. WSR 09-11-070, § 504-28-020, filed 5/14/09, effective 6/14/09. Statutory Authority: RCW 28B.30.150, 28B.30.095 and 28B.30.125. WSR 95-07-046, § 504-28-020, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-28-020, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-020, filed 6/11/80; Order 77-2, § 504-28-020, filed 8/3/77; Order 5, § 504-28-020, filed 9/26/72; Order 3, § 504-28-020, filed 8/5/71.]

**WAC 504-28-050 Financial projects. (1) Definition.**

A financial project is any approved activity of a registered student organization which is undertaken to raise funds and/or to defray expenses. Projects may be for the benefit of organizations themselves or for charity groups.

(2) Approval.

(a) The registered student organization must obtain advice from the university department responsible for student affairs on financial projects in the following areas:

(i) Planning advice;

(ii) Advertising and publicity assistance;

(iii) Facility and equipment arrangements; and

(iv) Consumer protection.

(b) The financial projects requested and the proposed budget must be completed, approved, and filed with the university department responsible for student affairs in advance of the proposed date using the student event registration form. Forms are available at the university department responsible for student affairs.

(c) For approval, the organization must have funds on hand to cover 100 percent of the estimated expenses of a proposed financial project.

(d) Projects involving films are subject to additional student affairs policies. Copies of the policies are available in CUB scheduling and the university department responsible for student affairs.

(e) Scholarship fund projects must be administered in accordance with university policy governing such funds. Sponsoring organizations

may reserve the right to select recipients and to establish the amount of grants in accordance with policies of the university and the financial aid office.

(f) Raffles are subject to state law. Registered student organizations should contact the university department responsible for student affairs for current regulations.

(g) Retail sales of student classroom books, supplies, and equipment by university departments, personnel, registered student organizations, or students on a WSU campus is prohibited.

(3) Additional requirements.

(a) Student organizations are required to comply with university facilities use rules and policies in order to use university facilities for commercial and charitable uses associated with financial projects.

(b) An organization seeking approval to sell a good or service must provide proof of ownership prior to approval.

[Statutory Authority: RCW 28B.30.150. WSR 09-11-070, § 504-28-050, filed 5/14/09, effective 6/14/09. Statutory Authority: RCW 28B.30.150, 28B.30.095 and 28B.30.125. WSR 95-07-046, § 504-28-050, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-28-050, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-28-050, filed 6/11/80; Order 75-1, § 504-28-050, filed 7/7/75, effective 9/1/75; Order 73-5, § 504-28-050, filed 8/1/73; Order 5, § 504-28-050, filed 9/26/72; Order 3, § 504-28-050, filed 8/5/71.]