WAC 480-15-510 Changing commission-published tariffs. (1) Companies holding temporary or permanent household goods authority may propose changes to the tariff. In addition, the commission may, on its own motion, propose tariff changes.

(2) Companies must send all proposed changes to the commission's mailing address. Proposed changes must meet all of the following:
   (a) Be in writing.
   (b) Identify the tariff item to be changed.
   (c) Fully describe the proposed change.
   (d) State clearly the reason(s) for the proposed change.
   (e) Include any information or documents that justify the proposed change (the person proposing the change must prove the change is just and reasonable).
   (f) Identify the name, address, title, telephone number, email address, permit number and fax number (if any) of the person the commission should contact regarding the proposal.

(3) When the commission receives a proposed tariff change, it will:
   (a) Assign a docket number.
   (b) Schedule each docketed proposal for tariff change for consideration at a regularly scheduled open public meeting.
   (c) Notify other interested persons of the date when it will consider the tariff change.
   (d) If the application for tariff change is suspended, the commission will process the application under the procedures set forth in chapter 480-07 WAC.

(4) Approved changes are not effective until the commission publishes and distributes a revised tariff page with a stated effective date.