Chapter 478-118 WAC
PARKING AND TRAFFIC RULES OF THE UNIVERSITY OF WASHINGTON, TACOMA

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WAC

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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

478-118-510 Liability of the university. [Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-510, filed 7/24/02, effective 8/24/02.] Repealed by WSR 05-08-017, filed 3/28/05, effective 4/28/05. Statutory Authority: RCW 28B.10.560 and 28B.20.130.

PART I
GENERAL INFORMATION AND DEFINITIONS

WAC 478-118-010 Objectives of parking and traffic rules. The objectives of these rules are:

(1) To protect and control pedestrian and vehicular traffic on the campus of the University of Washington, Tacoma;

(2) To ensure access at all times for emergency vehicles and equipment;

(3) To minimize traffic disturbances;

(4) To facilitate the operation of the university by ensuring access to its vehicles;

(5) To allocate limited parking space for the most efficient use;

(6) To protect state property; and

(7) To encourage travel to the campus by means other than a single occupancy vehicle (SOV).

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-010, filed 5/10/19, effective 6/10/19; WSR 05-08-017, §

478-118-010, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-010, filed 7/24/02, effective 8/24/02.]

WAC 478-118-020 Definitions. The following definitions apply to this chapter:

(1) Bicycle: Any device defined as a bicycle in chapter 46.04 RCW.

(2) Campus: The campus of University of Washington, Tacoma.

(3) Employee: An employee of the university.

(4) Fee: A charge for the use of the permit issued.

(5) Hours of operation: The hours of operation established by the university for a particular parking area, parking lot, or parking space.

(6) Impoundment: The removal of a vehicle to a storage area by either a public safety officer or agent of the university.

(7) Immobilization: The application of a device to prevent the use, activity, or movement of a vehicle.

(8)(a) Motorcycles and scooters: A motor vehicle designed to travel on not more than three wheels in contact with the ground, on which the driver rides astride the motor unit or power train and is designed to be steered with a handle bar. For the purposes of these rules, motorcycles, motorized bicycles, and motorized scooters are considered to be motor vehicles and are subject to all traffic and parking rules controlling motor vehicles.

(b) Motorized bicycles and scooters definition includes electric assist propelled.

(9) Nonmotor/nonmotorized vehicle: A device other than a motor vehicle used to transport persons. Nonmotorized vehicles include, but are not limited to, bicycles, skateboards, rollerblades, and roller skates.

(10) Operator or driver: Every person who drives or is in actual physical control of a motor vehicle or a nonmotorized vehicle.

(11) Parking space: A space for parking one motor vehicle designated by lines painted on either side of the space, at the rear of the space, a wheelstop positioned in front of the space, a sign or signs, or other markings.

(12) Public safety officers: Employees of the university who are responsible for campus security, safety, and parking and traffic control.

(13) Registered owner: The person who has the lawful right of possession of a vehicle most recently recorded with any state department of licensing.

(14) Roller skate/rollerblade: A device used to attach wheels to the foot or feet of a person.

(15) Skateboard: Any oblong board of whatever composition, with a pair of wheels at each end, which may be ridden by a person.

(16) Student: A person enrolled in the university.

(17) Traffic: Motorized and nonmotorized modes of transportation defined in chapter 46.04 RCW.

(18) University: The University of Washington, Tacoma, and collectively those responsible for its control and operations.

(19) Vehicle: Any motorized vehicle or nonmotorized vehicle.

(20) Visitor: A person who is neither an employee nor a student of the university.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-020, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-020, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-020, filed 7/24/02, effective 8/24/02.]

WAC 478-118-030 Applicable parking and traffic rules. The applicable parking and traffic rules upon the campus are:

(1) The motor vehicle and other traffic laws of the state of Washington, Title 46 RCW;

(2) The traffic code of the city of Tacoma; and

(3) The parking and traffic rules in this chapter. If the Washington laws or the Tacoma traffic code conflicts with these rules, the Washington laws or the Tacoma traffic code shall govern.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-030, filed 7/24/02, effective 8/24/02.]

WAC 478-118-040 Enforcement of parking and traffic rules. The university is responsible for parking and traffic management on campus. Duly appointed public safety officers or independent contractors hired by the university are authorized to enforce these parking and traffic rules.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-040, filed 7/24/02, effective 8/24/02.]

WAC 478-118-045 Liability of the university. Except for vehicles that the university owns or operates, the university assumes no liability under any circumstances for vehicles on the campus.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 05-08-017, § 478-118-045, filed 3/28/05, effective 4/28/05.]

PART II
PARKING AND TRAFFIC RULES

WAC 478-118-050 Permits required for vehicles on campus. Except as provided in WAC 478-118-055, no person shall park or leave any vehicle (other than bicycles), whether attended or unattended, upon the campus unless the person first purchases a permit from the university or from the operator of the parking lot in which the vehicle is parked. Permission to park on campus will be shown by display of a valid permit, or (if a parking lot does not issue permits) by payment of the fee for parking.

(1) A valid permit is:

(a) A current vehicle permit displayed in accordance with WAC 478-118-100. Vehicle permits are valid until revoked or expired;

(b) A temporary permit authorized by the university and displayed in accordance with instructions. Temporary permits are valid through the date or time on the permit;

(c) A parking permit issued by a gate attendant and displayed on the vehicle in accordance with instructions; or

(d) A parking permit dispensed by machine at the campus and displayed in accordance with instructions.

(2) Parking permits are not transferable, except as provided in WAC 478-118-060 and 478-118-080.

(3) The university reserves the right to refuse to issue parking permits.

(4) This section does not apply to vehicles that the university owns or operates.

(5) The university may allow persons without permits to drive through the campus without parking.

(6) A public safety officer may require visitors to wait at the entrances to the campus when pedestrian or vehicular traffic congestion is above normal.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-050, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-050, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-050, filed 7/24/02, effective 8/24/02.]

WAC 478-118-055 Visitor parking. (1) No permit shall be required for the following motor vehicles:

(a) Public safety and emergency vehicles while performing services;

(b) Marked taxis, tow trucks, commercial delivery; and media vehicles which have agreed to comply with university guidelines and received prior written approval of the university;

(c) School buses and tour buses parking in spaces designated by the university; and

(d) University and state operated, marked vehicles.

(2) University departments may pay for all or part of the parking fees for their official visitors and guests based on the established fee schedule.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-055, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-055, filed 3/28/05, effective 4/28/05.]

WAC 478-118-060 Carpool and disability parking permits. (1) Carpool permits may be issued to employees and students. One transferable permit will be issued by the university for each carpool participant. This permit is transferable only among the registered members of the carpool. Two or more permits must be displayed simultaneously in vehicle while parked on campus. These permits must be displayed in accordance with the instructions provided with the permit. A carpool is a group of two or more employees or students who commute to the campus in the same vehicle.

(2) The university provides parking for the disabled in accordance with the requirements of federal and state law.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-060, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-060, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-060, filed 7/24/02, effective 8/24/02.]

WAC 478-118-070 Permit revocations. (1) Parking permits issued by the university are the property of the university and may be recalled by the issuer for any of the following reasons:

(a) When the purpose for which the permit was issued changes or no longer exists;

(b) When an unauthorized individual uses a permit;

(c) Falsification on a parking permit application;

(d) Multiple or continued violations of parking rules;

(e) Counterfeiting or altering permits; or

(f) Failure to comply with a final decision of the citation review committee, or university hearing officer.

(2) Parking permit revocations under this chapter may be appealed pursuant to the procedures in WAC 478-118-420.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-070, filed 5/10/19, effective 6/10/19; WSR 02-15-174, § 478-118-070, filed 7/24/02, effective 8/24/02.]

WAC 478-118-080 Transfer of permits limited. (1) Permit holders may transfer one valid permit between motor vehicles. Improper transfer of a permit shall include, but is not limited to, the wrongful sale, lending, or bad faith transfer of a parking permit.

(2) Permits displaying license plate numbers shall be valid only in the vehicles whose license number matches the number written on the permit.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 05-08-017, § 478-118-080, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-080, filed 7/24/02, effective 8/24/02.]

WAC 478-118-090 Responsibility of person to whom permit issued. The person to whom a permit is issued is responsible for the vehicle upon which the permit is affixed. He or she shall be held responsible for all violations of this chapter charged to that vehicle. However, the operator of a vehicle will not be relieved of responsibility for violating any rule of this chapter simply because he or she is not also the holder of the permit.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-090, filed 7/24/02, effective 8/24/02.]

WAC 478-118-100 Display of permits. (1) Parking permits, other than hourly permits (receipts) dispensed from parking machines and motorcycle and scooter permits, shall be displayed either by hanging from the rear view mirror or by placing face-up on the driver's side dashboard and shall be fully visible from the exterior of the motor vehicle.

(2) Hourly permits dispensed from parking machines are not required to be displayed on or in the vehicle when payment is by stall number. If payment is not by stall number, the receipt must be displayed and fully visible in vehicle.

(3) When applicable, the area designator (numeral, letter, or combination) shall be affixed to the vehicle permit and shall be fully visible from the exterior of the motor vehicle.

(4) Motorcycle and scooter license numbers shall be registered with the university. Motorcycle and scooter permits need not be displayed.

(5) When required to be displayed, permits not fully visible from the exterior of a motor vehicle are not valid and are subject to citation for no valid permit displayed.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-100, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-100, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-100, filed 7/24/02, effective 8/24/02.]

WAC 478-118-200 Parking fees. The regents of the University of Washington shall adopt parking fees, specifying the charge per hour, day, quarter, or year.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 05-08-017, § 478-118-200, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-200, filed 7/24/02, effective 8/24/02.]

WAC 478-118-210 Allocation of parking spaces. The parking spaces available on campus shall be allocated in a manner that will best attain the objectives of these rules.

During special occasions causing additional or heavy traffic and during emergencies, the university may impose additional traffic, fees, and parking policies to achieve the specified objectives of this chapter.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-210, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-210, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-210, filed 7/24/02, effective 8/24/02.]

WAC 478-118-220 Parking within designated spaces. (1) No motor vehicle shall be parked on the campus except in areas designated as parking areas.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space as designated within the parking area. The fact that other vehicles may have been so parked as to require the vehicle parked to occupy a portion of more than one space or stall shall not excuse a violation of this section.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-220, filed 7/24/02, effective 8/24/02.]

WAC 478-118-230 Parking—Operator's responsibility. No person driving or in charge of a motor vehicle shall permit it to stand unattended without first:

(1) Stopping the engine, locking the ignition, and removing the key; and

(2) Effectively setting the brake and transmission to prevent movement of the vehicle.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-230, filed 7/24/02, effective 8/24/02.]

WAC 478-118-240 Regulatory signs, markings, barricades, etc. (1) The university may erect signs, barricades, and other structures, and paint marks and other directions upon the streets and parking areas within the campus. Drivers of vehicles shall obey the signs, barricades, structures, markings, and directions. Drivers of vehicles shall comply with directions given to them by public safety officers in the control and regulation of traffic. Drivers shall also comply with directions given to them by the traffic guides or parking checkers in the assignment of parking space and in the collection of parking fees.

(2) No person without authorization from the university shall move, deface, or in any way change a sign, barricade, structure, marking, or direction that regulates traffic or parking.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-240, filed 7/24/02, effective 8/24/02.]

WAC 478-118-250 Speed. No vehicle shall be operated on the campus at a speed in excess of posted limits. If no limit is posted, no vehicle shall exceed twenty miles per hour or such lower speed as is reasonable and prudent in the circumstances.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-250, filed 7/24/02, effective 8/24/02.]

WAC 478-118-260 Pedestrian's right of way. (1) The operator of a vehicle shall yield right of way to any pedestrian. However, no pedestrian may suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close that it is impossible or unsafe for the driver to yield.

(2) Whenever any vehicle slows or stops so as to yield to pedestrian traffic, the operator of any other vehicle approaching from the rear shall not overtake and pass that vehicle.

(3) Where a sidewalk or marked crossings are provided, pedestrians shall proceed upon the sidewalk or crossings.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-260, filed 5/10/19, effective 6/10/19; WSR 02-15-174, § 478-118-260, filed 7/24/02, effective 8/24/02.]

WAC 478-118-270 Motorcycles and scooters. (1) Motorcycles and scooters are subject to all traffic rules controlling other motor vehicles.

(2)(a) Motorcycles and scooters may only be parked in areas designated for motorcycles or scooters.

(b) This also includes electric assist bicycles and scooters.

(3)(a) Motorcycles and scooters are not permitted on paths, sidewalks, or authorized bicycle or pedestrian areas, or in buildings at any time.

(b) This also includes electric assist bicycles and scooters.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-270, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-270, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-270, filed 7/24/02, effective 8/24/02.]

WAC 478-118-280 Distribution of literature. No person may distribute literature by placing it on motor vehicles parked on the campus. Literature includes, but is not limited to, pamphlets, flyers, and stickers.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-280, filed 7/24/02, effective 8/24/02.]

WAC 478-118-290 Bicycle and scooter parking and traffic rules. (1) The primary aim of the bicycle control program is safety. This aim will be achieved by keeping bicycles out of buildings, away from building exits, and parking them off paths and sidewalks.

All bicycle parking and traffic rules under WAC 478-118-290 also include electric assist bicycles and scooters.

(2) Bicycles and scooters may be ridden anywhere vehicles are permitted. They may be ridden on most sidewalks, though pedestrians always have the right of way. It shall be a violation of this section for any bicycle rider to fail to yield to pedestrians, or to ride a bicycle on paths, sidewalks, or streets where signs indicate such is prohibited. An audible signal or warning must be given by the bicyclist whenever there is any appreciable risk of injury to a pedestrian not otherwise aware of the presence of the bicycle or scooter.

(3) Bicycles and scooters operated on paths, sidewalks, and roadways shall be subject to all relevant state statutes regulating bicycle use. Violation of those statutes shall be considered a violation of this section.

(4) Bicycles and scooters shall be operated in a safe manner at all times on paths, sidewalks, and roadways. Riding at speeds too fast for conditions, weaving in and out of vehicular or pedestrian traffic, or similar unsafe actions shall be considered "negligent riding." Negligent riding shall be a violation of this section.

(5) Bicycles and scooters shall be parked only in designated parking areas. All bicycle owners are encouraged to secure their bicycles with a secure lock. At no time shall a bicycle or scooter be parked in a building, except where bicycle storage rooms are provided, near a building exit, on a path or sidewalk, in planted areas, or chained or otherwise secured to trees, lamp standards, railings, or sign posts.

(6) Moving a bicycle or scooter into any unauthorized area such as a building or construction zone is prohibited.

(7) Bicycle racks in campus areas are for parking and shall not be used for overnight storage.

(8) Impoundment for illegal parking.

(a) Bicycles and scooters parked in violation of subsections (5), (6), and (7) of this section will be subject to seizure and impoundment by the university.

(b) A bicycle abandoned or parked on university land for fourteen consecutive days or longer is presumed abandoned and is subject to

seizure and impoundment by the university. A bicycle will not be considered abandoned when the owner/operator is unable to remove it and so notifies the campus safety and security office. A bicycle that has been obviously stripped or vandalized may be immediately impounded.

(c) Impounded bicycles will be stored by the campus safety and security office. Bicycles will be released at specified times and upon presentation of proof of ownership and payment of any fine that has been imposed. Owners of impounded bicycles, if identifiable, will be notified as soon as reasonably possible after impoundment and must reclaim their bicycle within fifteen consecutive days. Bicycles unclaimed after sixty consecutive days will be subject to disposal, including sale at public auction, in accordance with university property disposal rules.

(d) The university and its officers, agents, and employees shall not be liable for loss or damage of any kind resulting from impoundment, storage, or sale of any item under this section.

(e) Impoundment or sale of any bicycle under this section shall not substitute for, nor release any person from liability for, damage to persons or property caused by the use of a bicycle.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-290, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-290, filed 3/28/05, effective 4/28/05.]

WAC 478-118-300 Skateboard rules. (1) Skateboard use in pedestrian areas including, but not limited to, walkways, ramps, concourses, plazas, and staircases, and on internal university streets and loading areas on the campus is restricted solely to transporting an individual from one campus destination to another. Any recreational, athletic, or other exhibitional use of skateboards unrelated to transportation is strictly prohibited, unless expressly approved in advance by the committee on the use of university facilities, pursuant to chapter 478-136 WAC and use of university facilities policies and procedures.

(2) Skateboard use in violation of this section shall result in the following:

(a) For the first offense, the campus safety and security office will record the name of the individual and provide a written warning against further skateboard use in violation of this section. Individuals who cannot produce satisfactory identification will be given a receipt for their skateboard, which will be impounded by the campus safety and security office until they are able to return with the receipt and identification. There will be no impoundment fee.

(b) For a second offense, within twenty-four months of any previous offense or warning, the skateboard will be impounded for not less than forty-eight hours and the offender shall be subject to a fine and/or impoundment fee.

(c) For a third or subsequent offense, within twenty-four months of any previous two offenses, warnings, or combination thereof, the skateboard will be impounded for not less than thirty days and the offender shall be subject to a fine and impoundment fee.

(d) Impounded skateboards will be held by the campus safety and security office and released only during regular business hours to individuals with satisfactory identification.

(3) Skateboards impounded under this section which are unclaimed sixty consecutive days after the applicable minimum impoundment time

period has elapsed will be presumed abandoned and be subject to disposal, including sale at public auction, in accordance with university property disposal rules.

(4) The university and its officers, agents, and employees shall not be liable for loss or damage of any kind resulting from impounding, storage, or sale of any item under this section.

(5) Impoundment or sale of any skateboard under this section shall not substitute for, nor release any person from liability for, damage to persons or property caused by use of a skateboard at the university.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 05-08-017, § 478-118-300, filed 3/28/05, effective 4/28/05.]

PART III
TRAFFIC AND PARKING VIOLATIONS AND ENFORCEMENT

WAC 478-118-400 Issuance of traffic and parking citations. Upon probable cause to believe that a violation of these rules has occurred, a public safety officer or designated contractor may issue a citation setting forth the date, the approximate time, the locality, the nature of the violation, the permit number, license number, infraction, officer, and the amount of fine(s). The citation shall be served on the person responsible for the violation by: Attaching a copy of the citation to or placing it prominently within the vehicle allegedly involved in the violation; mailing a copy of the citation to the person responsible; or serving a copy of the citation personally on the person responsible.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-400, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-400, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-400, filed 7/24/02, effective 8/24/02.]

WAC 478-118-410 Fines and impounding. (1) The current schedule of fines shall be published by the university and made available for review in the safety and security office.

(2) All fines must be paid as designated on the citation within 20 calendar days from the date of the citation. Fines must be paid or postmarked on or before the due date specified in these rules to avoid additional penalties. If any citation has neither been paid nor appealed after 20 calendar days from the date of the citation, the university shall impose an additional fine of $10 per offense and may:

(a) Withhold the violator's degrees, grades, refunds, or credits until all fines are paid;

(b) Impound the violator's vehicle;

(c) Deny future parking privileges to the violator; or

(d) Refuse to issue keys to a violator who is an employee or student.

(3) In addition to imposing fines, public safety officers may impound or immobilize any vehicle parked on campus in violation of these rules. The expenses of impounding, immobilization, and storage shall be charged to the owner or operator, or both, of the vehicle and must

be paid before the vehicle's release. Grounds for impounding or immobilizing vehicles shall include, but not be limited to, the following:

(a) Blocking a roadway so as to impede the flow of traffic;

(b) Blocking a walkway so as to impede the flow of pedestrian traffic;

(c) Blocking a fire hydrant or fire lane;

(d) Creating a safety hazard;

(e) Blocking another legally parked vehicle;

(f) Parking in a marked "tow-away" zone;

(g) Leaving a vehicle unattended on campus for longer than two days;

(h) Failing to pay a fine imposed under this chapter;

(i) Vehicle with three or more fines in late or collection status; or

(j) Parking a nonuniversity vehicle in a spot reserved for university use.

Not more than 24 hours after impoundment of any vehicle (excluding bicycles and skateboards), the university shall mail a notice to the registered owner of the vehicle and to any other person who claims the right to possession of the vehicle, if those persons can be identified. The university shall not be liable for loss or damage of any kind resulting from impounding, immobilization, or storage. Impounding a vehicle does not remove the obligation for any fines associated with the violation.

(4) An accumulation of traffic violations by a student may be cause for discipline under the student conduct code of the university.

[Statutory Authority: RCW 28B.20.130. WSR 26-14-094, s 478-118-410, filed 6/30/26, effective 7/31/26. Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-410, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-410, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-410, filed 7/24/02, effective 8/24/02.]

WAC 478-118-420 Appeals of fines and impoundments. (1) Except for skateboards, any impoundment or fine under this chapter may be appealed in writing within twenty calendar days from the date of the citation or the notice of impoundment. The notice of appeal must be addressed to the location indicated on the citation or notice of impoundment. The university will make appeal forms available at the university's cashier office. The notice of appeal must explain the reasons for contesting the citation or impoundment. If the person who files a notice of appeal desires an opportunity to make an oral statement in the appeal, the request to make an oral statement must be included in the notice of appeal.

(2) The hearing on the appeal shall be a brief adjudicative hearing as provided by RCW 34.05.482 et seq. If a request for an oral statement was made, the presiding officer or officers shall provide reasonable notice of the time and place for receiving the oral statement. The presiding officer(s) shall review the notice of appeal and provide a written decision to the person submitting the appeal within ten days of taking action. If the appeal is denied or modified to a warning, dismissal, reduction, or suspension, the decision shall include a brief statement of its reasons and information about the opportunity for further review. Any fine owed on a written decision that

is not further appealed as provided in subsection (3) of this section shall be paid within twenty-one days after service of the decision.

(3) A person wishing to contest the written decision may request a review by contacting the designated university reviewing officer in writing within twenty-one days after service of the decision. The request for review shall explain why the decision was incorrect. The reviewing officer shall, within twenty days of the date of the request, review the matter and render a final written decision to uphold or modify (warning, dismissal, reduction, or suspension), which shall include a brief statement of its reasons and information about the opportunity to appeal the decision to the district court. Any final decision of the reviewing officer not appealed as provided in subsection (4) of this section shall be paid within ten days after service of the decision.

(4) A person wishing to appeal a final decision of the reviewing officer to the district court may, within ten days of service of the final decision, file a written notice with the university's finance and administration office. The written notice must be submitted on the "Notice of Appeal" form provided by the university. Documents relating to the appeal shall immediately be forwarded to the district court, which shall have jurisdiction to hear the appeal de novo. No appeal to the district court may be taken unless the citation has been contested as provided in subsections (2) and (3) of this section.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 19-11-049, § 478-118-420, filed 5/10/19, effective 6/10/19; WSR 05-08-017, § 478-118-420, filed 3/28/05, effective 4/28/05; WSR 02-15-174, § 478-118-420, filed 7/24/02, effective 8/24/02.]

WAC 478-118-500 Report of accident. The operator of any vehicle involved in an accident on campus resulting in injury to or death of any person or total or claimed damage to either or both vehicles of five hundred dollars shall, within twenty-four hours, report such accident to the campus security department. This does not relieve any person so involved in an accident from his responsibility to file a state of Washington motor vehicle accident report within twenty-four hours after such accident.

[Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 02-15-174, § 478-118-500, filed 7/24/02, effective 8/24/02.]