

**WAC 308-10-030 Public records officer.** The director designates the public records officer as the point of contact for public records requests. The records officer is located in the administrative office mentioned in WAC 308-10-015. The public records officer is responsible for:

- (1) The implementation of the department's rules regarding release of public records;
- (2) The publishing and maintenance of the department's public records index of all agency records; and
- (3) Ensuring the department's compliance with the public records disclosure act requirements.

[Statutory Authority: RCW 46.01.110 and chapter 42.56 RCW. WSR 23-09-006, § 308-10-030, filed 4/6/23, effective 5/7/23. Statutory Authority: RCW 42.56.040, [42.56.]070, and 46.01.110. WSR 10-10-040, § 308-10-030, filed 4/27/10, effective 5/28/10. Statutory Authority: RCW 42.17.260, 42.17.250, and 46.01.110. WSR 06-16-039, § 308-10-030, filed 7/26/06, effective 8/26/06. Statutory Authority: RCW 42.17.250. WSR 96-05-036, § 308-10-030, filed 2/15/96, effective 3/17/96; WSR 92-09-107, § 308-10-030, filed 4/20/92, effective 5/21/92; Order MV 348, § 308-10-030, filed 12/24/75.]