WAC 296-54-515 Accident prevention program. (1) You must develop a formal accident prevention program, tailored to the needs of the particular workplace or operation and to the type of hazards involved. The program must be implemented in a manner that is effective in practice.

(2) The accident prevention program must be in writing.

(3) The accident prevention program must cover at least the following elements:
   (a) A safety training program that describes the employer's total safety program.
   (b) How and when to report injuries;
   (c) The location of first-aid supplies;
   (d) Safe use, operation and maintenance of tools, machines and vehicles the employee uses or operates;
   (e) How to report unsafe conditions and practices;
   (f) The use and care of required personal protective equipment;
   (g) An on-the-job review of the practices necessary to perform job assignments safely; and
   (h) Recognition of safety and health hazards associated with the employee's specific work tasks, including using measures and work practices to prevent or control those hazards.

(4) You must document and maintain current records of required training, including:
   (a) Who was trained;
   (b) The date(s) of the training; and
   (c) The signature of the trainer or yours.