WAC 197-11-508  SEPA register. (1) The department of ecology shall prepare a SEPA register that is web-based and updated daily, giving notice of all environmental documents required to be sent to the department of ecology under these rules, specifically:
   (a) DNSs under WAC 197-11-340(2);
   (b) DSs (scoping notices) under WAC 197-11-408;
   (c) EISs under WAC 197-11-455, 197-11-460, 197-11-620, and 197-11-630;
   (d) Notices of action under RCW 43.21C.080 and 43.21C.087; and
   (e) Notices in the optional DNS process under WAC 197-11-355 (2)(d)(i) and (5).

(2) All agencies shall submit the environmental documents listed in subsection (1) of this section to the department promptly and in accordance with procedures established by the department.

(3) Agencies are encouraged to refer to the SEPA register for notice of SEPA documents which may affect them.

(4) The department:
   (a) Shall establish the method for distributing the SEPA register, which may include listing on internet, publishing and mailing to interested persons, or any other method deemed appropriate by the department;
   (b) May establish a reasonable format for the SEPA register;
   (c) May charge a reasonable fee for the SEPA register as allowed by law, in at least the amount allowed by chapter 42.17 RCW, from agencies, members of the public, and interested organizations.

(5) Members of the public, citizen and community groups, and educational institutions are encouraged to refer to the SEPA register for notice of SEPA actions which may affect them.