

WAC 132L-350-020 Definitions. (1) As used in this chapter, the following words and phrases shall mean:

(a) "ASCC" refers to the associated students of Centralia College, the official student government association.

(b) "Assembly" means any overt activity engaged in by three or more persons, the object of which is to gain publicity, advocate a view, petition for a cause, or disseminate information to any person, persons, or group of persons.

(c) "Board of trustees" or "board" means the board members appointed by the governor of the state of Washington who have final authority for the governance of Centralia College.

(d) "College" means Centralia College, or any additional community college hereafter established with Community College District 12, state of Washington, and collectively, those responsible for its control and operation.

(e) "College community" means trustees, students, employees, and guests on college-owned or controlled facilities.

(f) "College facilities" means and includes any or all property controlled and/or operated by the college.

(g) "College official" includes any person employed by the college performing assigned duties.

(h) "College premises" shall include all campuses of the college, wherever located, and includes all land, buildings, facilities, vehicles, equipment, and other property owned, used, or controlled by the college.

(i) "Complainant" means any person who submits a charge alleging that a student violated the code of student conduct.

(j) "Conduct review officer" is the vice president of student services or other college administrator designated by the president to be responsible for receiving and reviewing or referring appeals of student disciplinary actions in accordance with the procedures of this code. The president is authorized to reassign any and all of the conduct review officer's duties or responsibilities as set forth in this chapter as may be reasonably necessary.

(k) "Controlled substance" means and includes any drug or substance as defined in chapter 69.50 RCW as now law or hereafter amended.

(l) "Day" means a calendar day, except the effective day, of any provision of this chapter shall be the day following a Saturday, Sunday, or holiday.

(m) "Disciplinary action" is the process by which the student conduct officer imposes discipline against a student for a violation of the student conduct code.

(n) "Disciplinary appeal" is the process by which an aggrieved student can appeal the discipline imposed by the student code officer. Disciplinary appeals from a suspension in excess of ten instructional days or an expulsion are heard by the student conduct appeals board. Appeals of all other appealable disciplinary action shall be reviewed through brief adjudicative proceedings.

(o) "Faculty member" and "instructor" means any employee of Community College District No. 12 who is employed on a full-time or part-time basis as a teacher, instructor, counselor, or librarian.

(p) "Filing" is the process by which a document is officially delivered to a college official responsible for facilitating a disciplinary review. Unless otherwise provided, filing shall be accomplished by:

(i) Hand delivery of the document to the specified college official or college official's assistant; or

(ii) By sending the document by email and first class mail to the specified college official's office and college email address.

(q) "Living group" means a fraternity, sorority, or other similar off-campus student organization officially recognized by Centralia College.

(r) "President" means the chief executive officer of the college appointed by the board of trustees, and for the purposes of this chapter includes "acting president" or the delegated authority in the absence of the president.

(s) "RCW" means Revised Code of Washington which can be accessed at <http://apps.leg.wa.gov/rcw/>.

(t) "Respondent" is the student against whom disciplinary action is initiated.

(u) "Service" is the process by which a document is officially delivered to a party. Unless otherwise provided, service upon a party shall be accomplished by:

(i) Hand delivery of the document to the party; or

(ii) By sending the document by email and by certified mail or first-class mail to the party's last known address.

Service is deemed complete upon hand delivery of the document or upon the date the document is emailed and deposited in the mail.

(v) "Student" includes all persons taking courses at or through the college, whether on a full-time or part-time basis, and whether such courses are credit courses, noncredit courses, online courses, or otherwise. Persons who withdraw after allegedly violating the code, who are not officially enrolled for particular term but who have a continuing relationship with the college, or who have been notified of their acceptance for admission are considered "students."

(w) "Student conduct officer" is a college administrator designated by the president or vice president of student services to be responsible for implementing and enforcing the student conduct code. The president or vice president of student services is authorized to reassign any and all of the student conduct officer's duties or responsibilities as set forth in this chapter as may be reasonably necessary.

(x) "Student group" means a number of students who are not officially recognized as a student organization.

(y) "Student organization" means a number of students who have complied with the formal requirements of college recognition as provided by the ASCC.

(z) "Summary hearing" means a short, concise, and immediate hearing.

(2) All other terms have their natural meaning unless the context dictates otherwise.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 15-18-054, § 132L-350-020, filed 8/27/15, effective 9/27/15.]