



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, P.O. Box 43113 □ Olympia, Washington 98504-3113 □ (360) 902-0555

August 1, 2023

TO: Honorable Christine Rolfes
Honorable Lynda Wilson
Senate Ways & Means Committee

Honorable Timm Ormsby
Honorable Chris Corry
House Appropriations Committee

Honorable Marko Liias
Honorable Curtis King
Senate Transportation Committee

Honorable Jake Fey
Honorable Andrew Barkis
House Transportation Committee

FROM: David Schumacher
Director

SUBJECT: ONE WASHINGTON'S QUARTERLY REPORT TO LEGISLATIVE FISCAL COMMITTEES (APRIL – JUNE 2023)

I am pleased to submit the quarterly report for the One Washington program. This report focuses on the program's scope, schedule and budget.

We are currently implementing Phase 1A (core financials) of the Workday cloud enterprise resource planning (ERP) system, otherwise known as the Agency Financial Reporting System (AFRS) replacement.

Project scope

Project sprints

In April, the functional team started a 'sprint cycle' to resolve¹ design items. These improvements include the feedback we received from agency Workday demonstrations² (called information sessions) held last quarter. These five sprints will address over 500³ items related to:

- Supplier accounts
- Intercompany
- Banking and settlements
- Customer accounts

¹ Resolved status means that to-be diagrams, design documents, configurations, validations and configuration workbook updates have been completed.

² Over 600 people were invited and attended sessions that demonstrated Workday business processes used in each model of the Phase 1A implementation.

³ Item number count is an estimate based on backlog audits and could change/shift over time as new items are added. The total number of items addressed and resolved will be shared at the end of the five-sprint cycle.

- Financial accounting and reporting
- Foundation data model
- Security roles
- Business assets
- Lease accounting
- Allocations
- Projects
- Grants

As of June 30, **we have completed three of the five sprints** (we've completed hundreds of items so far). We scheduled the remaining two sprints to take place in the next quarter. We will include a final summary of this progress in next quarter's report.

We started the next step to develop a remediation schedule

This quarter, the Legacy System Remediation⁴ (LSR) team began Pass-3 of the framework to develop a defensible agency system remediation schedule with clearly identified dependencies and milestones.

Our accomplishments include:

- Hosted a Pass-3 kickoff meeting with the 40 remediating agencies to share details and answer agency questions.
- Provided these agencies with a standard template to help them develop their agency remediation timeline.
- Hosted more than 45 one-on-one meetings with agencies that manage 260 impacted systems.
- Developed and launched a dashboard that shows agency system remediation timelines. This helps us better monitor and communicate about agency timelines.

As of June 30, we have received and completed 28 agency remediation schedules. The LSR team is currently reviewing five. We're working on one schedule that needs more information from the agency, and six were not submitted by the June 30 deadline. We are following up to support and monitor agencies' progress.

We completed the first integration build

We completed and demonstrated the first of four integration builds this quarter. We look forward to demonstrating this progress for the chairs and ranking members of the technology and fiscal committees in late July (Section 116(3), Chapter 475, Laws of 2023).

We renewed contracts and filled positions

To continue support for this project, we renewed contracts with the system integrator, the quality assurance vendor and other vendors. We also continue to fill staff vacancies.

Project schedule

Last quarter, we shared that the Executive Steering Committee adopted our revised Phase 1A project, an announcement we shared with state agencies. We continue to share project schedule information each month on our public website. You can find a high-level visual and the full project plan on the [Project Schedule](#) page. (We update these items on the first Monday of each month.)

The project continues to be on track for the July 2025 'go-live' date for Phase 1A implementation.

⁴ Remediation refers to the system modifications necessary to make an agency's computer system/application compatible with Workday, using its associated foundation data model, worktags and values.

Project budget

How we used funding to deliver value

The attachments outline how we used funding to deliver value for the quarter. These include overview data and a full spending (expenditure) report. Here is a breakdown of the two attached documents:

Document No. 1 is “*OFM One Washington Budget Report – April-June 2023*” and includes:

- A list of ‘quantifiable deliverables’ that we accomplished, and the expenditures by deliverable by fiscal month.
- A report on how much we charged and paid to each full-time contractor by each fiscal month.
- A report that identifies each state agency that applied for and received technology pool resources, the staffing equivalent we used, and the cost agencies spent each fiscal month compared to the budget spending plan.
- A report on the budget spending plan by fiscal month and phase, while also being compared to our actual spending by fiscal month.

Document No. 2 is “*OFM One Washington Performance Metrics – April-June 2023.*” It provides financial performance metrics on 10 state agencies that include monthly performance data.

For more information, please contact:

Cristie Fredrickson | *One Washington Executive Sponsor*
cristie.fredrickson@ofm.wa.gov
360-790-9602

cc: Susan Howson, Staff Coordinator, Senate Ways & Means Committee
Dave Johnson, Staff Coordinator, House Appropriations Committee
Kelly Simpson, Staff Coordinator, Senate Transportation Committee
Mark Matteson, Staff Coordinator, House Transportation Committee
Michael Mann, Administrator, Legislative Evaluation and Accountability Program Committee
Bill Kehoe, Chief Information Officer, Consolidated Technology Services
Tara Smith, Director, Department of Enterprise Services
Roger Millar, Secretary, WSDOT
Amy Scarton, Deputy Secretary, WSDOT
Doug Vaughn, Chief Financial Officer, WSDOT
Emily Beck, Deputy Director, OFM
Cristie Fredrickson, Executive Sponsor, One Washington Program, OFM