Transforming Lives

REPORT TO THE LEGISLATURE

Expansion of the Basic Food Employment and Training Program (BFET)

As required by RCW 74.04.535

November 2017

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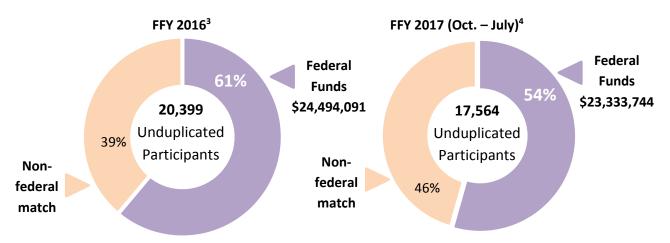
I. EXECUTIVE SUMMARY

The Washington State Basic Food Employment and Training (BFET) program provides job search, job search training, self-directed job search, educational services, skills training, and other employment opportunities to Basic Food (also called Supplemental Nutrition Assistance Program, or SNAP) recipients who are not active recipients of in the Temporary Assistance for Needy Families (TANF) WorkFirst work program. Services are provided through community or technical colleges and/or community based organizations (CBO). Washington's BFET program is the national model for SNAP employment and training services to help recipients achieve self-sufficiency.

RCW 74.04.535 requires the Department of Social and Health Services (DSHS or the Department), Employment Security Department (ESD), and the State Board for Community and Technical Colleges (SBCTC) to work in partnership to expand BFET (formerly known as food stamps employment and training). This statute also requires DSHS to track and report certain program outcomes annually, including those achieved through performance-based contracts.

This report covers Federal Fiscal Year (FFY) 2016 and a portion of FFY 2017 (Oct. 2016 – September 2017).

Category	FFY 2016	FFY 2017
Number of participants who enter employment after participation in BFET ¹	62	2%
Average wage of jobs attained ²	\$14.4	4/hr.



The map below shows BFET sites providing services at colleges, CBOs and ESD offices, as of July 2017. It also includes contractors participating in the \$22 million federal Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) pilot, Resources to Initial Successful Employment (RISE), which began at the end of 2015:

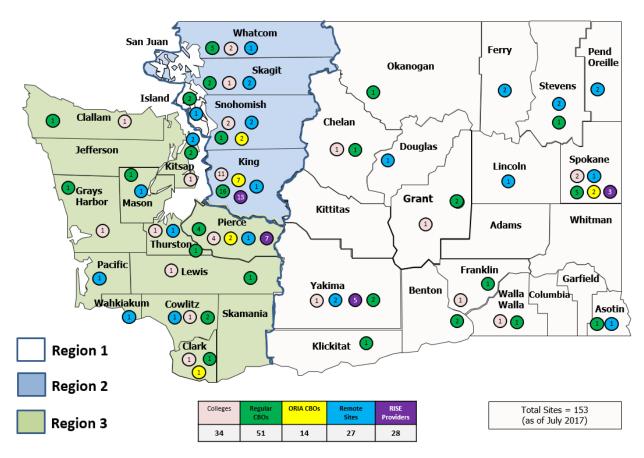
¹ Employment result four quarters after BFET exit, eMAPS assignment #4237, generated Aug. 22, 2017.

² Data from eMAPS assignment 4248.

³ FFY 2016 amended state plan and includes mid-year 100% carryover grant. Data from eMAPS assignment 4248.

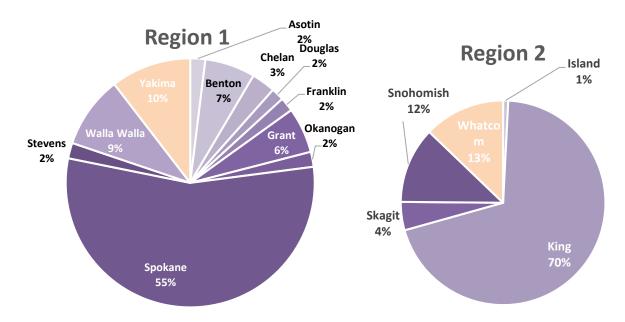
⁴ FFY 2017 amended state plan and includes mid-year 100% carryover grant. Data count from eMAPS assignment 4248.

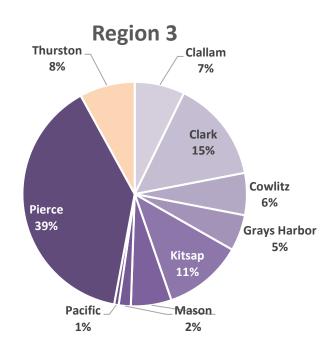
Basic Food Employment and Training (BFET) Colleges and Community Based Organizations (CBOs)



The Department's partnership with SBCTC has expanded BFET services to include all 34 community and technical colleges across the state. Future BFET service expansion depends on a number of factors, including availability of partners with the necessary local funds as third party match to draw down BFET allocation, program and service needs in an area, and the overall BFET strategic plan. The Department continues efforts to recruit CBOs and tribal nations in unserved or underserved parts of the state to provide wraparound services to support participant success.

FFY 17 to Date⁵
Distribution of clients participating in BFET per their residential address in each region





 $^{^{\}rm 5}$ Data from eMAPS #4819, BFET Demographics, June 2017

II. PROGRAM OVERVIEW

Program Background

BFET is Washington State's name for its version of the federal Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) program. Basic Food Employment and Training (BFET) started as a pilot in October 2005 in Seattle with four community-based organizations (CBOs) and one college. It is now statewide with over 40 CBOs and all 34 state colleges offering services. It provides E&T services along with critical supports to Basic Food (SNAP) recipients. The U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS) has federal oversight authority for BFET.

BFET serves SNAP recipients age 16 and older, who are not active recipients of TANF program and volunteering participate in E&T services to improve their skills and gain employment. It is a partner in the state's comprehensive workforce development system by serving low-income individuals, indigent workers, and employers and encourages financial independence from public assistance through personal responsibility and gainful employment.

BFET leverages collaborative partnerships with state, educational, and community agencies through contracts between DSHS and numerous agencies including the SBCTC, ESD, and CBOs. This collaborative partnership leverages each partner's particular strength: community and technical colleges provide education and training to increase an individual's employability while ESD and CBOs assist the job ready individual in entering the job market. Many participants are co-enrolled in BFET services through multiple agencies to provide wraparound services and maximize outcomes.

BFET is a recognized national model for a successful employment and training program due to several factors. The program emphasizes skill building and post-secondary certificate attainment as the key to long-term self-sufficiency. BFET provides wraparound services to work in tandem with the skill building strategy to prevent or mitigate barriers from derailing a participant's progress. Labor market information determines which local economic areas are in-demand and programs are designed to help establish pathways to fill vacancies. BFET's innovative use of technology for referrals, case management and communication between DSHS and providers and bi-lateral communication (providers communicating with each other on shared cases) boosts the program's success and has contributed to our program's national recognition as a leader in this field.

FNS regularly invites Washington State to share best practices to assist other states to develop and strengthen their SNAP E&T programs. State agencies, non-profit organizations, and educational institutions from other states visit Washington State each year to learn about our BFET program, service delivery model, strategic planning group, and technology interface.

BFET provides employability assessments and a menu of services to eligible participants, including:

- Participant skills and needs assessment;
- Case management;
- Job readiness training;

- Basic skills/English as Second Language (ESL) training (e.g., literacy, math, vocational ESL, High School Equivalency preparation);
- Vocational training;
- job search assistance;
- job placement; and
- Participant Reimbursement (e.g., transportation, childcare, hygiene, clothing, etc.).

Typical classes BFET participants attend at local community and technical colleges include:

- Business Management and Administration The highest enrollments in this career cluster are in office management, business administration, and accounting;
- Health Services Health services include programs such as medical, dental, and nursing assistants, radiation technicians, and medical records clerks;
- Information Technology This cluster includes computer systems technician programs, computer programming, and digital media;
- Manufacturing Welding makes up the majority of students in this career cluster;
- Nursing- One of the largest populations of BFET students are involved in Practical Nursing and Registered Nursing classes. Nursing assistants are classified in the health services sector;
- Transportation, Distribution and Logistics Includes auto mechanic and truck/bus drivers; and
- Basic Skills.

Program Funding

FNS supports the state SNAP E&T programs through several different funding streams:

100 Percent Grant Funding

Historically, the federal government distributes roughly \$90 million annually to states in 100% Federal funds to assist in the administration of SNAP E&T programs. Washington primarily uses these funds to administer the statewide program, while a small portion is reserved to start services in underserved geographic areas and help underserved populations. This funding does not require third party match to draw down the allocation. It fluctuates annually based on the federal formula related to the number of work registrants⁶ in the state. After initial issuance and approval, states may request additional 100% Federal funds not spent by other states through the carryover funds process. Washington State regularly requests carryover funds to provide additional support to the BFET program.

50/50 Reimbursement Funding

In addition to the 100% federal funds allocation, States are also offered 50/50 reimbursement funding for SNAP E&T programs to cover administrative costs and participant reimbursements (support services needed to help participants engage in services). This funding is distinguished from

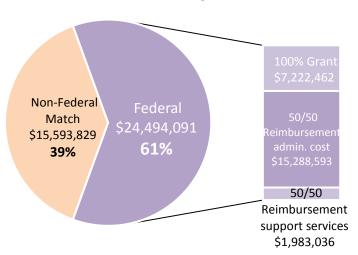
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⁶ WAC 388-444-0005

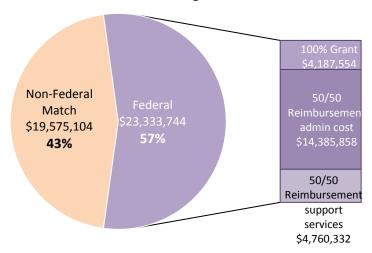
100% funds because the federal portion is a reimbursement, not a grant. BFET providers must initially cover the cost of program operations then receive reimbursement for 50% of the cost after providing services and incurring a cost. The Office of Refugee and Immigrant Assistance (ORIA)/DSHS leverages approximately \$432,000 in GF-S each year to provide match to serve refugees and immigrants through the BFET program.

The BFET program uses the 50/50 reimbursement model to fund the majority of BFET services as the 100% funds are insufficient to take the program to scale. Relying primarily on the 50/50 reimbursement model helps insulate the program from fluctuations in the limited 100% funds and supports program growth based on each community's capacity to provide match funding. Since BFET leverages state, local and private funds, it leverages existing capacity within colleges and CBOs. Finally, this funding model creates new funding streams for colleges and CBOs to pay for much needed support services while ensuring partnership because everyone has invested in the program.

FFY 2016 Funding Breakdown



FFY 2017 Funding Breakdown



Total budgeted costs are expected to rise by 7% in FFY 2017, due to an increase in providers and their projected enrollment.

Coordination with Other Employment Programs

Workforce Innovation and Opportunity Act (WIOA)

Washington State's BFET program is a partner in the Workforce Innovation and Opportunity Act (WIOA) Combined State Plan. Local level providers integrate BFET services with their other services, such as WIOA, to expand the reach of all services available at their sites. As a WIOA partner, BFET provides enhanced services to Basic Food recipients not participating in the state's Temporary Assistance for Needy Families program. These services include job search, self-directed job search, job search training, educational services, skills training, and post-employment support services. BFET collaborates with the Workforce Training Board, ESD, and SBCTC to identify and target emerging industries, develop career pathways and make credentialing available to participants.

The Washington State BFET program also works with numerous other E&T programs:

- Resource to Initiate Successful Employment (RISE) Washington State's three year, \$22 million SNAP E&T pilot, funded by the USDA FNS through a provision in the Agricultural Act of 2014. RISE services are administered through Work Force Development Councils, ESD, CBOs and colleges throughout the pilot counties (King, Pierce, Spokane, and Yakima). The RISE target population includes primarily SNAP work registrants who are homeless, veterans, Limited English proficiency (LEP), long term unemployed, and non-custodial parents (NCP) owing arrears, with barriers to employment and self-sufficiency. RISE enhances the current BFET program by adding a standardized approach to comprehensive case management (CCM), offering a life/work skills training, named Strategies for Success, and the opportunity to engage in work-based learning (WBL) activities. All participants in RISE are randomly assigned to either RISE (treatment) or BFET (control) groups on a 50/50 ratio, with youth assigned at a 70/30 ratio. RISE will work in collaboration with BFET, as clients move through the RISE pathway.
- Employment Pipeline is a DSHS-administered program available for individuals looking to find immediate employment. Employment Pipeline assists DSHS clients to navigate the various employment and training programs and resources, assess employment needs, complete referrals, and provide retention services. BFET and Employment Pipeline collaborate at community events to provide client access to employment and training resources.

Office of Refugee and Immigrant Assistance (ORIA):

 The <u>Limited English Proficient Pathway</u> (LEP) program provides employment services and English language training to adults who receive Temporary Assistance for Needy Families (TANF) and Refugee Cash Assistance (RCA) and to refugees who have resided in the U.S. for less than five years.

- Career Ladder for Educated and Vocationally Experienced Refugees (CLEVER) is a program that
 assists highly educated and/or vocationally skilled refugees re-enter their profession in the
 United States. CLEVER program provides the following services: Career Orientation and Planning,
 International Transcript Evaluation, Licensing and Re-certification assistance, Vocational
 Mentoring, targeted job placement and job retention, support services.
- The ORIA Basic Food Employment & Training program provides employment services to refugees and immigrants who do not receive TANF and/or RCA, but receive Supplemental Nutrition Assistance Program (SNAP) benefits. Participation is voluntary and is intended to assist individuals move towards self-sufficiency by obtaining employment through activities that include job search, training, education, or workfare activities. ORIA works in partnership with the State's BFET program to ensure that refugees and immigrants who have not naturalized (obtained US Citizenship) access this available service.

III. PROGRAM HIGHLIGHTS FOR FFY 2015 - 2016

Participants and Services

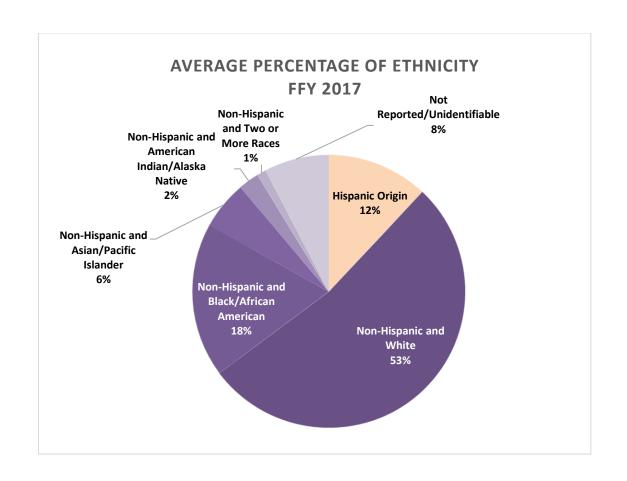
BFET offers services in 30 of 39 counties in Washington State. The DSHS and other public and private agencies operate a 50/50 match program with 47 CBOs⁷, 34 community and technical colleges, and ORIA. ORIA contracts with 14 CBOs, with some overlap with non-ORIA contracted CBOs, across the state to administer services to increase access to E&T services for refugees and immigrants. Community and Technical Colleges and some CBOs provide Vocational Education and Basic Education to improve vocation and basic education to increase employability and long-term self-sufficiency. Job Search is primarily offered through CBOs and WorkSource offices to assist job ready individuals enter the job market. Participant may receive multiple E&T services simultaneously.

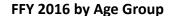
Participant Demographics⁸

FFY	Total participants	Women	Men
2015	20,583	12,239	8,344
2016	20,393	12,252	8,141
2017 (To date)	17,564	10,402	7,162

⁷ Map on page four of this document displays multiple sites offered by CBOs.

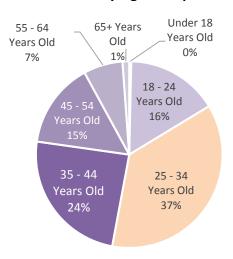
 $^{^{8}}$ Data covers FFY 2015 and partial FFY 2017 (Oct. 2016 - May 2017). eMAPS assignment #4248





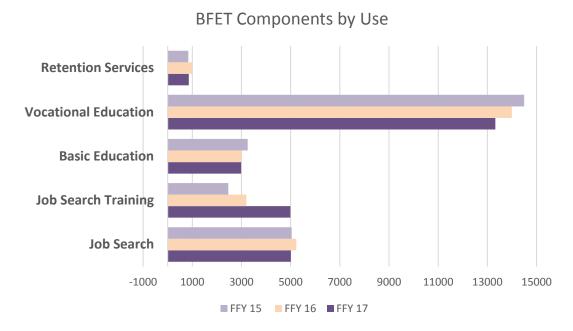
Age 18-35 56% Age 36-49 29% Age 50-59 Age 60+ 11%

FFY 2017 by Age Group



Report to the Governor and Legislature November 2017

This graph shows the activity use of Components by BFET participants by year.9



Employment outcomes

Current BFET Participants - A significant number of BFET participants are working while receiving E&T services.

FFY	Avg. # of Women Working per Month	Avg. age	Avg. Wage/Mo.	Avg. # of Men Working per Month	Avg. age	Avg. Wage/Mo.
2015	1,488	33	\$ 885	712	35	\$ 959
2016	1,706	33	\$ 979	810	35	\$ 1,055
2017	1,680	33	\$ 1,027	793	35	\$1,064
(Oct – July)						

• Former BFET Participants are followed for several quarters after exit. Most current information¹⁰ shows exiters from the 2nd Quarter 2015 and 3rd Quarter 2015. Our data shows more than 60% of former BFET participants are employed two and four quarters after leaving services. Moreover, average wage continues to rise after completing BFET services.

⁹ Data from eMAPS assignment #3274 for Oct. 2016 – Dec. 2016 and Jan. 2017 – Mar. 2017

 $^{^{10}}$ Employment result four quarters after BFET exit, eMAPS Q520 report, generated Feb. 16, 2017.

		After 2 Quarters				After 4 Quarters		
FFY	Exit	Cohort	Total Employed	Median Wages	Employment Rate	Total Employed	Median Wages	Employment Rate
	2015 Q2	3,710	2,046	\$12.59	62.1%	2,052	\$13.70	63%
2016	2015 Q3	2,461	1,352	\$12.89	60.9%	1,434	\$13.94	64%
	2016 Q1	2,923	1,914	\$13.15	65.5%	1,803	\$14.44	62%

New BFET Providers - FFY 2017:

1. Goodwill Industries of the Inland Northwest – Spokane

Goodwill Industries of the Inland Northwest serves Spokane County area. Goodwill's Workforce and Family Services offers more than 20 programs that can help clients to:

- Get a job or earn a paycheck;
- Learn how to find a job;
- Connect to training and education to prepare for employment;
- Connect with resources needed to become more independent in your community;
- Feel better about themselves; and
- Increase their confidence.

2. Chelan-Douglas Community Action Council -- Chelan and Douglas Counties

Chelan-Douglas Community Action Council was created in 1965 as part of America's War on Poverty. It is a private not-for-profit corporation serving the residents of Chelan and Douglas Counties that assists individuals and families to move out of poverty into a lifestyle that promotes a safer and healthier living environment, leading to self-sufficiency.

3. HopeLink – King County

Since 1971, HopeLink has served homeless and low-income families, children, seniors and people with disabilities in the north and east King County, WA. With service centers in Redmond, Bellevue, Kirkland, Shoreline and Sno-Valley (Carnation), it is the largest nonprofit organization in the area. HopeLink programs and services focus on five key areas: food, financial assistance, housing & family development, adult education & employment and transportation/mobility. Programs are aimed at helping people achieve stability, and helping them gain the skills and knowledge they need to exit poverty for good.

4. Partners in Careers (new ORIA contractor) - Clark County

PIC assists individuals to become economically self-sufficient by providing resources, training and job placement opportunities. It specializes in serving: refugees, persons with limited English proficiency, persons transitioning from welfare, ex-offenders, persons with disabilities, seniors ages 55+. It provides employability assessment, career counseling, classroom and work site training, job search preparation, job development, job matching, job placement and follow-up.

5. WorkSource (WS) – various counties

WS is the name for the "one-stop" system in Washington State. It is an integrated, high quality delivery system for an array of employment and training services designed to enhance the effectiveness and coordination of employer and job-seeker services. ESD operates the offices below. Employment Services include:

- Completion of an intake, assessments, development of an employment plan;
- Receive one on one assistance to identify short and long term employment/training goals;
- Introduction to career exploration tools and resources;
- Information on the local labor market to help identify a career pathway;
- Support service assistance;
- One on one assistance to prepare specialized work search tools, including targeted resumes, master application and 60-second Commercial;
- Receive one-on-one employment coaching sessions to maintain employment and progress on their career ladder;
- Access to the WorkSource resource room and all available workshop and activities;
- Facilitated job development assistance to include Work Experience opportunities;
- Access to Job Club activities;
- Access to job skill development opportunities through WorkSource;
- Referrals to post-employment training opportunities;
- Connections to community resources; and
- Career and wage progression opportunities.

WS offers BFET program participants job search preparation and assistance that leads to rapid employment. BFET participants are assigned a personal Career Coach providing them with one on one skills assessment, barrier removal, case management, preparing their application, resume, interviewing skills, job search strategies, and referrals to employers. BFET participants will also receive support services as needed. Vancouver WorkSource's BFET services are provided exclusively to appropriate Basic Food recipients. Locations added in FFY 2017 are Okanagan, Skagit and Whatcom counties.

IV. PROGRAM SERVICES

ORIA

ORIA is located within DSHS' Economic Services Administration, Community Services Division. The BFET program through ORIA (sometimes referred to as ORIA BFET) offers the same services statewide as the general or mainstream BFET program with a focus on providing culturally and linguistically appropriate employment and training services to refugees and immigrants.

Services under the ORIA BFET program include:

- Job Search
- ESL training
- Vocational education and training
- Case management
- Job retention services
- Support services

Current contractors through ORIA include:

Asian Counseling and Referral (ACRS)	TRAC Associates King
Neighborhood House	TRAC Associates Pierce
Partners In Careers	TRAC Associates Snohomish County
Refugee Women's Alliance (ReWA)	WorkSource, Spokane
Refugee Federation Service Center (RFSC)	World Relief Seattle
Refugee Immigrant Services Northwest (RISNW)	World Relief Spokane
Tacoma Community House	World Relief Tri-Cities

Community Based Organizations (CBOs)

DSHS contracts directly with CBOs, including WorkSource and county E&T programs, to provider BFET services statewide. Main services include barrier removal through case management, job search and job readiness training. Some CBOs also offer vocational and basic education to enhance employability. List of current CBOs include:

Apprenticeship & Nontraditional Employment for Women (ANEW)	Opportunity Council – Whatcom County
Asian Counseling and Referral Services (ACRS)	Pierce County Human Services ¹¹
Career Path Services	Port Jobs

¹¹ Formally known as Pierce County Community Connections

Basic Food Employment and Training Program

Cares of Washington-King County	Puget Sound Training Center
Cares of Washington-Pierce County	Refugee Federation Service Center
Chelan-Douglas Community Action Council	Seattle Jobs Initiative
Community Action of Skagit County	Tacoma Community House
Courage360	TRAC Associates-King County
FareStart	TRAC Associates – Pierce County
Fulcrum Institute Dispute Resolution Clinic- Spokane County	WorkSource Columbia Basin
Fulcrum Institute Dispute Resolution Clinic-Yakima County	WorkSource Colville
Goodwill Industries Inland Northwest	WorkSource Okanagan
Goodwill of the Olympics and Rainier Region	WorkSource Skagit
Goodwill of Seattle	WorkSource Spokane
HopeLink	WorkSource Vancouver
Housing Hope	WorkSource Walla Walla
King County Jobs Initiative	WorkSource Whidbey
Lower Columbia Community Action Program	WorkSource Whatcom
Multi-service Center	WorkSource Whidbey Island
Neighborhood House of Washington- Seattle	WorkSource Yakima
Neighborhood House of Washington-Kent	YouthCare
Northwest Indian College	Young Women's Christian Association (YWCA) of Seattle and King County
Opportunity Council – Island County	YWCA of Spokane

We have three CBOs who also subcontract parts of their employment and training out to other agencies:

- 1. ANEW
 - a. Partners in Employment
- 2. King County Jobs Initiative
 - a. YWCA of Seattle
 - b. Young Men's Christian Association (YMCA) of Greater Seattle
 - c. Friends of Youth
 - d. TRAC Associates
- 3. Seattle Jobs Initiative
 - a. Neighborhood House
 - b. YWCA
 - c. Pacific Associates

Community and Technical Colleges

The BFET program role for the participating Washington community & technical colleges is to meet the urgent need to educate more low-income participants to higher levels of skill and knowledge to help this population transition to self-sufficiency.

All 34 colleges provide BFET services through a contract with the SBCTC. The colleges provide services designed to help students attain skills necessary for employment and self-sufficiency and include vocational education, Adult Basic Education (ABE), ESL, High School Equivalency and participant support services. Some colleges also offer case management, job search and job readiness training.

Colleges providing BFET services are:

Bates Technical College	Bellevue College
Bellingham Technical College	Big Bend Community College
Cascadia Community College	Centralia College
Clark College	Clover Park Technical College
Columbia Basin College	Edmonds Community College
Everett Community College	Grays Harbor College
Green River Community College	Highline Community College
Lake Washington Institute of Technology	Lower Columbia College
North Seattle College	Olympic College
Peninsula College	Pierce College District
Renton Technical College	Seattle Central College
Seattle Vocational Institute	Shoreline Community College
Skagit Valley College	South Puget Sound Community College
South Seattle College	Spokane Community College
Spokane Falls Community College	Tacoma Community College
Walla Walla Community College	Wenatchee Valley College
Whatcom Community College	Yakima Valley Community College

As the lead contractor, SBCTC takes an active role in facilitating program planning and the future growth of the BFET program. SBCTC is involved in and supportive of developing and presenting at the annual BFET training forum and strategic planning work sessions. Additionally, they provide program overview and clarification of policy to colleges.

V. PROGRAM HIGHLIGHTS ANTICIPATED FOR FFY 2017

Anticipated New Providers - FFY 2018:

Entrust Community Services – Grant, Kittitas, Klickitat and Yakima Counties
 Entrust Community Services is committed to enriching the lives of people with disabilities by promoting education, employment, and healthcare options that foster integration in to their

community. Their vision is that the presence of people with disabilities is accepted by individuals, businesses and organizations as a normal and valued part of community life. Entrust has been a successful RISE partner and is now transitioning to becoming a BFET partner. They will provide job assessments, job training, job placement and job retention assistance.

2. The Confederation of Colville Tribes — Okanagan County

Colville's Tribal Employment & Training Services goal is to provide a more comprehensive service to Tribal Members by providing employment and/or individualized training or education plans to meet their goal. This plan is developed from a comprehensive intake process.

Able Bodied Adults Without Dependents (ABAWDs)

ABAWDs¹² are individuals receiving SNAP (called Basic Food assistance in Washington State) who are between the ages of 18 and 49, without dependents and are determined able to work. These individuals are required to participate in work-like activities each month to maintain their Basic Food eligibility. ABAWDs unable to meet participation for three months in the current 36-month period (Jan. 2015 – Dec. 2017) will not receive more than three months of Basic Food benefits. For the calendar year 2017, King County was a mandatory ABAWD county with the exception of those residing on the Muckleshoot Reservation.

Approximately \$20 million is available nationwide to states that pledge to provide job training supports to ABAWDs in their state. Washington State requested 1.3 million dollars to support ABAWDs.

The BFET program is a preferred but optional choice for ABAWDs to meet participation. Other options include working for pay, volunteering, WorkFare and participating in other E&T programs through the state. While BFET is not mandatory, it offers a depth of services and access to enable ABAWD individuals to receive training or remain in training to learn or improve marketable skills for in demand industries and secure long-term success. BFET also offers job search assistance for work ready ABAWD individuals to find and secure employment.

¹² http://www.fns.usda.gov/snap/able-bodied-adults-without-dependents-abawds

VII. PROGRAM FUNDING FFY2016 AND FFY2017

Fund	ding Category	Approved FFY	Proposed FFY
		2016 Budget	2017 Budget
1.	100 Percent Federal E&T Grant:	\$2,687,554	\$2,692,700
2.	Share of \$20 Million ABAWD Grant (<u>if</u>	\$0	\$1,844,493
appl	<u>icable</u>)		
3.	Additional E&T Administrative Expenditures	\$33,694,046	\$38,603,972
	a. 50% Federal	\$16,907,317	\$19,260,861
	b. 50% State	\$16,786,729	\$19,343,112
4.	Participant Expenses:	\$4,488,644	\$5,814,708
	a. Transportation/Other	\$4,333,644	\$5,749,882
	50% Federal	\$2,181,957	\$2,914,666
	50% State	\$2,151,687	\$2,835,216
	b. Dependent Care	\$155,000	\$64,826
	50% Federal	\$76,625	\$33,813
	50% State	\$78,375	\$31,013
5.	Total E&T Program Costs (= 1+2+3a+3b+4a+4b)	\$40,870,244	\$47,111,380
6.	100% State Agency Cost for Dependent Care	\$5,000,000	\$0
Serv	ices		
7.	Total Planned Federal FY Costs (Must agree	\$47,714,737	\$47,111,380
with	Part H—Operating Budget		