
HOUSE BILL 2140

State of Washington 52nd Legislature 1991 Regular Session

By Representatives Schmidt, R. Fisher, H. Sommers, Holland, Franklin, Wilson and Betrozoff.

Read first time February 27, 1991. Referred to Committee on Transportation.

1 AN ACT Relating to budgeting; amending RCW 43.88.030, 43.88.110,
2 43.88.120, 47.05.070, and 43.88.020; and reenacting and amending RCW
3 43.88.160.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5 **Sec. 1.** RCW 43.88.030 and 1990 c 115 s 1 are each amended to read
6 as follows:

7 (1) The director of financial management shall provide all agencies
8 with a complete set of instructions for submitting (~~((biennial))~~) budget
9 requests to the director at least three months before agency budget
10 documents are due into the office of financial management. The
11 director shall provide agencies that are required under RCW 44.40.070
12 to develop comprehensive six-year program and financial plans with a
13 complete set of instructions for submitting these program and financial
14 plans at the same time that instructions for submitting other budget
15 requests are provided. The budget document or documents shall consist

1 of the governor's budget message which shall be explanatory of the
2 budget and shall contain an outline of the proposed financial policies
3 of the state for the ensuing fiscal period, as well as an outline of
4 the proposed six-year financial policies where applicable, and shall
5 describe in connection therewith the important features of the budget.
6 The message shall set forth the reasons for salient changes from the
7 previous fiscal period in expenditure and revenue items and shall
8 explain any major changes in financial policy. Attached to the budget
9 message shall be such supporting schedules, exhibits and other
10 explanatory material in respect to both current operations and capital
11 improvements as the governor shall deem to be useful to the
12 legislature. The budget document or documents shall set forth a
13 proposal for expenditures in the ensuing fiscal period, or six-year
14 period where applicable, based upon the estimated revenues as approved
15 by the economic and revenue forecast council or interagency revenue
16 task force for such fiscal period from the source and at the rates
17 existing by law at the time of submission of the budget document,
18 including the supplemental budgets submitted in the even-numbered years
19 of a biennium. However, the estimated revenues for use in the
20 governor's budget document may be adjusted to reflect budgetary revenue
21 transfers and revenue estimates dependent upon budgetary assumptions of
22 enrollments, workloads, and caseloads. All adjustments to the approved
23 estimated revenues must be set forth in the budget document. The
24 governor ((may)) shall additionally submit, as an appendix to each
25 supplemental, biennial, or six-year agency budget or to the budget
26 document or documents, a proposal for expenditures in the ensuing
27 fiscal period from revenue sources derived from proposed changes in
28 existing statutes.

29 The budget document or documents shall also contain:

1 (a) Revenues classified by fund and source for the immediately past
2 fiscal period, those received or anticipated for the current fiscal
3 period, ~~((and))~~ those anticipated for the ensuing biennium, and those
4 anticipated for the ensuing six-year period to support the six-year
5 programs and financial plans required under RCW 44.40.070;

6 (b) The undesignated fund balance or deficit, by fund;

7 (c) Such additional information dealing with expenditures,
8 revenues, workload, performance, and personnel as the legislature may
9 direct by law or concurrent resolution;

10 (d) Such additional information dealing with revenues and
11 expenditures as the governor shall deem pertinent and useful to the
12 legislature;

13 (e) Tabulations showing expenditures classified by fund, function,
14 activity and object;

15 (f) A delineation of each agency's activities, including those
16 activities funded from nonbudgeted, nonappropriated sources, including
17 funds maintained outside the state treasury; and

18 (g) Identification of all proposed direct expenditures to implement
19 the Puget Sound water quality plan under chapter 90.70 RCW, shown by
20 agency and in total.

21 (2) The budget document or documents shall include detailed
22 estimates of all anticipated revenues applicable to proposed operating
23 or capital expenditures and shall also include all proposed operating
24 or capital expenditures. The total of beginning undesignated fund
25 balance and estimated revenues less working capital and other reserves
26 shall equal or exceed the total of proposed applicable expenditures.
27 The budget document or documents shall further include:

28 (a) Interest, amortization and redemption charges on the state
29 debt;

30 (b) Payments of all reliefs, judgments and claims;

1 (c) Other statutory expenditures;

2 (d) Expenditures incident to the operation for each agency;

3 (e) Revenues derived from agency operations;

4 (f) Expenditures and revenues shall be given in comparative form
5 showing those incurred or received for the immediately past fiscal
6 period and those anticipated for the current biennium and next ensuing
7 biennium, as well as those required to support the six-year programs
8 and financial plans required under RCW 44.40.070;

9 (g) A showing and explanation of amounts of general fund and other
10 funds obligations for debt service and any transfers of moneys that
11 otherwise would have been available for ~~((general—fund))~~
12 appropriation~~((s))~~;

13 (h) Common school expenditures on a fiscal-year basis;

14 (i) A showing, by agency, of the value and purpose of financing
15 contracts for the lease/purchase or acquisition of personal or real
16 property for the current and ensuing fiscal periods.

17 (3) A separate capital budget document or schedule ~~((may))~~ shall be
18 submitted ~~((consisting of))~~ that will contain the following:

19 ~~((Expenditures incident to current or pending capital projects~~
20 ~~and to proposed new capital projects, relating the respective amounts~~
21 ~~proposed to be raised therefor by appropriations in the budget and the~~
22 ~~respective amounts proposed to be raised therefor by the issuance of~~
23 ~~bonds during))~~ A capital plan consisting of proposed capital spending
24 for at least four fiscal periods succeeding the next fiscal period;

25 (b) A capital program consisting of proposed capital projects for
26 at least the two fiscal periods succeeding the next fiscal period~~((—~~
27 ~~The capital program shall include for each proposed project a statement~~
28 ~~of the reason or purpose for the project along with an estimate of its~~
29 ~~cost))~~;

1 (c) ~~((Such other information bearing upon capital projects as the~~
2 ~~governor shall deem to be useful to the legislature;~~

3 (d) ~~Such other information relating to capital improvement projects~~
4 ~~as the legislature may direct by law or concurrent resolution)) A~~
5 ~~statement of the reason or purpose for a project;~~

6 (d) A statement about the project's consistency with the provisions
7 set forth in chapter 36.70A RCW;

8 (e) A statement about the proposed site, size, and estimated life
9 of the project, if applicable;

10 (f) Estimated total project cost;

11 (g) Estimated total project cost for each phase of the project as
12 defined by the office of financial management;

13 (h) Estimated ensuing biennium costs;

14 (i) Estimated costs beyond the ensuing biennium;

15 (j) Estimated construction start and completion dates;

16 (k) Source and type of funds proposed;

17 (l) Such other information bearing upon capital projects as the
18 governor deems to be useful;

19 (m) Such other information as the legislature may direct by law or
20 concurrent resolution.

21 (4) No change affecting the comparability of agency or program
22 information relating to expenditures, revenues, workload, performance
23 and personnel shall be made in the format of any budget document or
24 report presented to the legislature under this section or RCW
25 43.88.160(1) relative to the format of the budget document or report
26 which was presented to the previous regular session of the legislature
27 during an odd-numbered year without prior legislative concurrence.
28 Prior legislative concurrence shall consist of (a) a favorable majority
29 vote on the proposal by the standing committees on ways and means of
30 both houses if the legislature is in session or (b) a favorable

1 majority vote on the proposal by members of the legislative evaluation
2 and accountability program committee if the legislature is not in
3 session.

4 **Sec. 2.** RCW 43.88.110 and 1987 c 502 s 5 are each amended to read
5 as follows:

6 This section sets forth the expenditure programs and the allotment
7 and reserve procedures to be followed by the executive branch for
8 public funds.

9 (1) Allotments of an appropriation for any fiscal period shall
10 conform to the terms, limits, or conditions of the appropriation.

11 ~~((1))~~ (2) The director of financial management shall provide all
12 agencies with a complete set of operating and capital instructions for
13 preparing a statement of proposed expenditures at least thirty days
14 before the beginning of a fiscal period. The set of instructions need
15 not include specific appropriation amounts for the agency.

16 ~~((2))~~ (3) Within forty-five days after the beginning of the
17 fiscal period or within forty-five days after the governor signs the
18 omnibus biennial appropriations act, whichever is later, all agencies
19 shall submit to the governor a statement of proposed expenditures at
20 such times and in such form as may be required by the governor.

21 (4) The office of financial management shall develop a method for
22 monitoring capital appropriations and expenditures that will capture at
23 least the following elements:

24 (a) Appropriations made for capital projects including
25 transportation projects;

26 (b) Estimates of total project costs including past, current,
27 ensuing, and future biennial costs;

28 (c) Comparisons of actual costs to estimated costs;

1 (d) Comparisons of estimated construction start and completion
2 dates with actual dates;

3 (e) Documentation of fund shifts between projects.

4 (5) If at any time during the fiscal period the governor projects
5 a cash deficit in a particular fund or account as defined by RCW
6 43.88.050, the governor shall make across-the-board reductions in
7 allotments for that particular fund or account so as to prevent a cash
8 deficit, unless the legislature has directed the liquidation of the
9 cash deficit over one or more fiscal periods. Except for the
10 legislative and judicial branches and other agencies headed by elective
11 officials, the governor shall review the statement of proposed
12 operating expenditures for reasonableness and conformance with
13 legislative intent. Once the governor approves the statements of
14 proposed operating expenditures, further revisions shall be made only
15 at the beginning of the second fiscal year and must be initiated by the
16 governor. However, changes in appropriation level authorized by the
17 legislature, changes required by across-the-board reductions mandated
18 by the governor, and changes caused by executive increases to spending
19 authority may require additional revisions. Revisions shall not be
20 made retroactively. Revisions caused by executive increases to
21 spending authority shall not be made after June 30, 1987. However, the
22 governor may assign to a reserve status any portion of an agency
23 appropriation withheld as part of across-the-board reductions made by
24 the governor and any portion of an agency appropriation conditioned on
25 a contingent event by the appropriations act. The governor may remove
26 these amounts from reserve status if the across-the-board reductions
27 are subsequently modified or if the contingent event occurs. The
28 director of financial management shall enter approved statements of
29 proposed expenditures into the state budgeting, accounting, and
30 reporting system within forty-five days after receipt of the proposed

1 statements from the agencies. If an agency or the director of
2 financial management is unable to meet these requirements, the director
3 of financial management shall provide a timely explanation in writing
4 to the legislative fiscal committees.

5 ~~((3))~~ (6) It is expressly provided that all agencies shall be
6 required to maintain accounting records and to report thereon in the
7 manner prescribed in this chapter and under the regulations issued
8 pursuant to this chapter. Within ninety days of the end of the fiscal
9 year, all agencies shall submit to the director of financial management
10 their final adjustments to close their books for the fiscal year.
11 Prior to submitting fiscal data, written or oral, to committees of the
12 legislature, it is the responsibility of the agency submitting the data
13 to reconcile it with the budget and accounting data reported by the
14 agency to the director of financial management.

15 (7) The director of financial management shall monitor agency
16 operating expenditures against the approved statement of proposed
17 expenditures and shall provide the legislature with quarterly
18 explanations of major variances.

19 ~~((4))~~ (8) The director of financial management may exempt certain
20 public funds from the allotment controls established under this chapter
21 if it is not practical or necessary to allot the funds. Allotment
22 control exemptions expire at the end of the fiscal biennium for which
23 they are granted. The director of financial management shall report
24 any exemptions granted under this subsection to the legislative fiscal
25 committees.

26 **Sec. 3.** RCW 43.88.120 and 1987 c 502 s 6 are each amended to read
27 as follows:

28 Each agency engaged in the collection of revenues shall prepare
29 estimated revenues and estimated receipts for the current and ensuing

1 biennium and shall submit the estimates to the director of financial
2 management and the director of revenue at times and in the form
3 specified by the directors, along with any other information which the
4 directors may request. For those agencies required to develop six-year
5 programs and financial plans under RCW 44.40.070, six-year revenue
6 estimates shall be submitted to the director of financial management
7 and the legislative transportation committee unless the responsibility
8 for reporting these revenue estimates is assumed elsewhere. These
9 revenue estimates must be consistent with those adopted by the
10 interagency revenue task force.

11 A copy of such revenue estimates shall be simultaneously submitted
12 to the economic and revenue forecast work group when required by the
13 office of the economic and revenue forecast council.

14 **Sec. 4.** RCW 43.88.160 and 1987 c 505 s 36 and 1987 c 436 s 1 are
15 each reenacted and amended to read as follows:

16 This section sets forth the major fiscal duties and
17 responsibilities of officers and agencies of the executive branch. The
18 regulations issued by the governor pursuant to this chapter shall
19 provide for a comprehensive, orderly basis for fiscal management and
20 control, including efficient accounting and reporting therefor, for the
21 executive branch of the state government and may include, in addition,
22 such requirements as will generally promote more efficient public
23 management in the state.

24 (1) Governor; director of financial management. The governor,
25 through the director of financial management, shall devise and
26 supervise a modern and complete accounting system for each agency to
27 the end that all revenues, expenditures, receipts, disbursements,
28 resources, and obligations of the state shall be properly and
29 systematically accounted for. The accounting system shall include the

1 development of accurate, timely records and reports of all financial
2 affairs of the state. The system shall also provide for central
3 accounts in the office of financial management at the level of detail
4 deemed necessary by the director to perform central financial
5 management. The director of financial management shall adopt and
6 periodically update an accounting procedures manual. Any agency
7 maintaining its own accounting and reporting system shall comply with
8 the updated accounting procedures manual and the rules of the director
9 adopted under this chapter. An agency may receive a waiver from
10 complying with this requirement if the waiver is approved by the
11 director. Waivers expire at the end of the fiscal biennium for which
12 they are granted. The director shall forward notice of waivers granted
13 to the appropriate legislative fiscal committees. The director of
14 financial management may require such financial, statistical, and other
15 reports as the director deems necessary from all agencies covering any
16 period.

17 (2) The director of financial management is responsible for
18 quarterly reporting of primary operating budget drivers such as
19 applicable workloads, caseload estimates, and appropriate unit cost
20 data. These reports shall be transmitted to the legislative fiscal
21 committees or by electronic means to the legislative evaluation and
22 accountability program committee. Quarterly reports shall include
23 actual monthly data and the variance between actual and estimated data
24 to date. The reports shall also include estimates of these items for
25 the remainder of the budget period.

26 (3) The director of financial management shall report at least
27 annually to the appropriate legislative committees regarding the status
28 of all appropriated capital projects, including transportation
29 projects, showing significant cost overruns or underruns. If funds are
30 shifted from one project to another, the office of financial management

1 shall also reflect this in the annual variance report. Once a project
2 is complete, the report shall provide a final summary showing estimated
3 start and completion dates of each project phase compared to actual
4 dates, estimated costs of each project phase compared to actual costs,
5 and whether or not there are any outstanding liabilities or unsettled
6 claims at the time of completion.

7 (4) In addition, the director of financial management, as agent of
8 the governor, shall:

9 (a) Make surveys and analyses of agencies with the object of
10 determining better methods and increased effectiveness in the use of
11 manpower and materials; and the director shall authorize expenditures
12 for employee training to the end that the state may benefit from
13 training facilities made available to state employees;

14 (b) Report to the governor with regard to duplication of effort or
15 lack of coordination among agencies;

16 (c) Review any pay and classification plans, and changes
17 thereunder, developed by any agency for their fiscal impact: PROVIDED,
18 That none of the provisions of this subsection shall affect merit
19 systems of personnel management now existing or hereafter established
20 by statute relating to the fixing of qualifications requirements for
21 recruitment, appointment, or promotion of employees of any agency. The
22 director shall advise and confer with agencies including appropriate
23 standing committees of the legislature as may be designated by the
24 speaker of the house and the president of the senate regarding the
25 fiscal impact of such plans and may amend or alter said plans, except
26 that for the following agencies no amendment or alteration of said
27 plans may be made without the approval of the agency concerned:
28 Agencies headed by elective officials;

29 (d) Fix the number and classes of positions or authorized man years
30 of employment for each agency and during the fiscal period amend the

1 determinations previously fixed by the director except that the
2 director shall not be empowered to fix said number or said classes for
3 the following: Agencies headed by elective officials;

4 (e) Provide for transfers and repayments between the budget
5 stabilization account and the general fund as directed by appropriation
6 and RCW 43.88.525 through 43.88.540;

7 (f) Promulgate regulations to effectuate provisions contained in
8 subsections (a) through (e) hereof.

9 (~~((2))~~) (5) The treasurer shall:

10 (a) Receive, keep, and disburse all public funds of the state not
11 expressly required by law to be received, kept, and disbursed by some
12 other persons: PROVIDED, That this subsection shall not apply to those
13 public funds of the institutions of higher learning which are not
14 subject to appropriation;

15 (b) Disburse public funds under the treasurer's supervision or
16 custody by warrant or check;

17 (c) Keep a correct and current account of all moneys received and
18 disbursed by the treasurer, classified by fund or account;

19 (d) Perform such other duties as may be required by law or by
20 regulations issued pursuant to this law.

21 It shall be unlawful for the treasurer to issue any warrant or
22 check for public funds in the treasury except upon forms duly
23 prescribed by the director of financial management. Said forms shall
24 provide for authentication and certification by the agency head or the
25 agency head's designee that the services have been rendered or the
26 materials have been furnished; or, in the case of loans or grants, that
27 the loans or grants are authorized by law; or, in the case of payments
28 for periodic maintenance services to be performed on state owned
29 equipment, that a written contract for such periodic maintenance
30 services is currently in effect and copies thereof are on file with the

1 office of financial management; and the treasurer shall not be liable
2 under the treasurer's surety bond for erroneous or improper payments so
3 made: PROVIDED, That when services are lawfully paid for in advance of
4 full performance by any private individual or business entity other
5 than as provided for by RCW 42.24.035, such individual or entity other
6 than central stores rendering such services shall make a cash deposit
7 or furnish surety bond coverage to the state as shall be fixed in an
8 amount by law, or if not fixed by law, then in such amounts as shall be
9 fixed by the director of the department of general administration but
10 in no case shall such required cash deposit or surety bond be less than
11 an amount which will fully indemnify the state against any and all
12 losses on account of breach of promise to fully perform such services:
13 AND PROVIDED FURTHER, That no payments shall be made in advance for any
14 equipment maintenance services to be performed more than three months
15 after such payment. Any such bond so furnished shall be conditioned
16 that the person, firm or corporation receiving the advance payment will
17 apply it toward performance of the contract. The responsibility for
18 recovery of erroneous or improper payments made under this section
19 shall lie with the agency head or the agency head's designee in
20 accordance with regulations issued pursuant to this chapter. Nothing
21 in this section shall be construed to permit a public body to advance
22 funds to a private service provider pursuant to a grant or loan before
23 services have been rendered or material furnished.

24 ~~((3))~~ (6) The state auditor shall:

25 (a) Report to the legislature the results of current post audits
26 that have been made of the financial transactions of each agency; to
27 this end the auditor may, in the auditor's discretion, examine the
28 books and accounts of any agency, official or employee charged with the
29 receipt, custody or safekeeping of public funds. The current post
30 audit of each agency may include a section on recommendations to the

1 legislature as provided in (c) of this subsection (~~((3)(c) of this~~
2 ~~section))~~).

3 (b) Give information to the legislature, whenever required, upon
4 any subject relating to the financial affairs of the state.

5 (c) Make the auditor's official report on or before the thirty-
6 first of December which precedes the meeting of the legislature. The
7 report shall be for the last complete fiscal period and shall include
8 at least the following:

9 Determinations as to whether agencies, in making expenditures,
10 complied with the laws of this state: PROVIDED, That nothing in this
11 (~~(act shall))~~ section may be construed to grant the state auditor the
12 right to perform performance audits. A performance audit for the
13 purpose of this (~~(act shall be))~~ section is the examination of the
14 effectiveness of the administration, its efficiency, and its adequacy
15 in terms of the programs of departments or agencies as previously
16 approved by the legislature. The authority and responsibility to
17 conduct such an examination shall be vested in the legislative budget
18 committee as prescribed in RCW 44.28.085 (~~(as now or hereafter~~
19 ~~amended))~~).

20 (d) Be empowered to take exception to specific expenditures that
21 have been incurred by any agency or to take exception to other
22 practices related in any way to the agency's financial transactions and
23 to cause such exceptions to be made a matter of public record,
24 including disclosure to the agency concerned and to the director of
25 financial management. It shall be the duty of the director of
26 financial management to cause corrective action to be taken promptly,
27 such action to include, as appropriate, the withholding of funds as
28 provided in RCW 43.88.110.

29 (e) Promptly report any irregularities to the attorney general.

30 (~~((4))~~) (7) The legislative budget committee may:

1 (a) Make post audits of the financial transactions of any agency
2 and management surveys and program reviews as provided for in RCW
3 44.28.085 (~~as now or hereafter amended~~). To this end the committee
4 may in its discretion examine the books, accounts, and other records of
5 any agency, official, or employee.

6 (b) Give information to the legislature or any legislative
7 committee whenever required upon any subject relating to the
8 performance and management of state agencies.

9 (c) Make a report to the legislature which shall include at least
10 the following:

11 (i) Determinations as to the extent to which agencies in making
12 expenditures have complied with the will of the legislature and in this
13 connection, may take exception to specific expenditures or financial
14 practices of any agencies; and

15 (ii) Such plans as it deems expedient for the support of the
16 state's credit, for lessening expenditures, for promoting frugality and
17 economy in agency affairs and generally for an improved level of fiscal
18 management.

19 **Sec. 5.** RCW 47.05.070 and 1983 1st ex.s. c 53 s 31 are each
20 amended to read as follows:

21 The transportation commission shall approve and present to the
22 governor and to the legislature prior to its convening, a recommended
23 budget for the ensuing (~~biennium~~) fiscal period as well as the
24 comprehensive six-year program and financial plan required under RCW
25 44.40.070, 44.40.080, 47.05.030, and 47.05.040. The (~~biennial~~)
26 budget shall include details of proposed expenditures, and performance
27 and public service criteria for construction, maintenance, and planning
28 activities in consonance with the comprehensive six-year program and

1 financial plan (~~adopted under provisions of RCW 44.40.070 and~~
2 ~~47.05.040~~)).

3 **Sec. 6.** RCW 43.88.020 and 1990 c 229 s 4 are each amended to read
4 as follows:

5 (1) "Budget" (~~shall~~) means a proposed plan of expenditures for a
6 given period or purpose and the proposed means for financing these
7 expenditures.

8 (2) "Budget document" (~~shall~~) means a formal, written statement
9 offered by the governor to the legislature, as provided in RCW
10 43.88.030.

11 (3) "Director of financial management" (~~shall~~) means the official
12 appointed by the governor to serve at the governor's pleasure and to
13 whom the governor may delegate necessary authority to carry out the
14 governor's duties as provided in this chapter. The director of
15 financial management shall be head of the office of financial
16 management which shall be in the office of the governor.

17 (4) "Agency" (~~shall~~) means and includes every state office,
18 officer, each institution, whether educational, correctional or other,
19 and every department, division, board and commission, except as
20 otherwise provided in this chapter.

21 (5) "Public funds", for purposes of this chapter, (~~shall~~) means
22 all moneys, including cash, checks, bills, notes, drafts, stocks, and
23 bonds, whether held in trust, for operating purposes, or for capital
24 purposes, and collected or disbursed under law, whether or not such
25 funds are otherwise subject to legislative appropriation, including
26 funds maintained outside the state treasury.

27 (6) "Regulations" (~~shall~~) means the policies, standards, and
28 requirements, stated in writing, designed to carry out the purposes of

1 this chapter, as issued by the governor or the governor's designated
2 agent, and which shall have the force and effect of law.

3 (7) "Ensuing biennium" (~~shall~~) means the fiscal biennium
4 beginning on July 1st of the same year in which a regular session of
5 the legislature is held during an odd-numbered year pursuant to Article
6 II, section 12 of the Constitution and which biennium next succeeds the
7 current biennium.

8 (8) "Dedicated fund" means a fund in the state treasury, or a
9 separate account or fund in the general fund in the state treasury,
10 that by law is dedicated, appropriated or set aside for a limited
11 object or purpose; but "dedicated fund" (~~shall~~) does not include a
12 revolving fund or a trust fund.

13 (9) "Revolving fund" means a fund in the state treasury,
14 established by law, from which is paid the cost of goods or services
15 furnished to or by a state agency, and which is replenished through
16 charges made for such goods or services or through transfers from other
17 accounts or funds.

18 (10) "Trust fund" means a fund in the state treasury in which
19 designated persons or classes of persons have a vested beneficial
20 interest or equitable ownership, or which was created or established by
21 a gift, grant, contribution, devise, or bequest that limits the use of
22 the fund to designated objects or purposes.

23 (11) "Administrative expenses" means expenditures for: (a)
24 Salaries, wages, and related costs of personnel and (b) operations and
25 maintenance including but not limited to costs of supplies, materials,
26 services, and equipment.

27 (12) "Fiscal year" means the year beginning July 1st and ending the
28 following June 30th.

29 (13) "Lapse" means the termination of authority to expend an
30 appropriation.

1 (14) "Legislative fiscal committees" means the legislative budget
2 committee, the legislative evaluation and accountability program
3 committee, the ways and means committees of the senate and house of
4 representatives, and, where appropriate, the legislative transportation
5 committee.

6 (15) "Fiscal period" means the period for which an appropriation is
7 made as specified within the act making the appropriation.

8 (16) "Primary budget driver" means the primary determinant of a
9 budget level, other than a price variable, which causes or is
10 associated with the major expenditure of an agency or budget unit
11 within an agency, such as a caseload, enrollment, workload, or
12 population statistic.

13 (17) "Stabilization account" means the budget stabilization account
14 created under RCW 43.88.525 as an account in the general fund of the
15 state treasury.

16 (18) "State tax revenue limit" means the limitation created by
17 chapter 43.135 RCW.

18 (19) "General state revenues" means the revenues defined by Article
19 VIII, section 1(c) of the state Constitution.

20 (20) "Annual growth rate in real personal income" means the
21 estimated percentage growth in personal income for the state during the
22 current fiscal year, expressed in constant value dollars, as published
23 by the office of financial management or its successor agency.

24 (21) "Estimated revenues" means estimates of revenue in the most
25 recent official economic and revenue forecast prepared under RCW
26 82.33.020, and prepared by the office of financial management for those
27 funds, accounts, and sources for which the office of the economic and
28 revenue forecast council does not prepare an official forecast, except
29 for transportation revenues that are prepared by the interagency
30 revenue task force. Interagency task force representation shall at a

1 minimum include the department of licensing, department of
2 transportation, Washington state patrol, the economic and revenue
3 forecast council, and the office of financial management.

4 (22) "Estimated receipts" means the estimated receipt of cash in
5 the most recent official economic and revenue forecast prepared under
6 RCW 82.33.020, and prepared by the office of financial management for
7 those funds, accounts, and sources for which the office of the economic
8 and revenue forecast council does not prepare an official forecast.

9 (23) "State budgeting, accounting, and reporting system" means a
10 system that gathers, maintains, and communicates fiscal information.
11 The system links fiscal information beginning with development of
12 agency budget requests through adoption of legislative appropriations
13 to tracking actual receipts and expenditures against approved plans.

14 (24) "Allotment of appropriation" means the agency's statement of
15 proposed expenditures, the director of financial management's review of
16 that statement, and the placement of the approved statement into the
17 state budgeting, accounting, and reporting system.

18 (25) "Statement of proposed expenditures" means a plan prepared by
19 each agency that breaks each appropriation out into monthly detail
20 representing the best estimate of how the appropriation will be
21 expended.

22 (26) "Undesignated fund balance (or deficit)" means unreserved and
23 undesignated current assets or other resources available for
24 expenditure over and above any current liabilities which are expected
25 to be incurred by the close of the fiscal period.