

Voluntary Separation 2019-2021 Quarterly Report

This quarterly report is to be completed and signed by your agency's Voluntary Separation Plan (VSP) contact person. Submit report to the State Human Resources Director at rules@ofm.wa.gov.

Date Submitted: 7/20/2021	Agency/Institution: Liquor and Cannabis Board	Reporting Period: April 1, 2021 through June 30, 2021
VSP Contact: Anita Bingham	VSP Contact Phone: 360-664-1739	Do you have activity to report this quarter? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes , Complete Part 1 and 2. If no , sign below and submit report.

Part 1 - Offers

During the reporting period, describe any offers made under your plan. Include how you determined which employee(s) would be offered incentive(s), how you figured the amount(s) offered, and how the plan helped you overall reduce costs to your agency.

Part 2 - Itemize all incentives that have been offered.

Employee Name	Employee Accepted	If initial offer was modified, provide details.	Incentive Type & Date	Incentive Amount	Projected Savings	Net Savings
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$

Signature

Date: 7/20/2021	VSP Contact Signature (required):
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DocuSigned by:

Anita Bingham

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